



## SWIMMING POOL REMOVAL REQUIREMENTS

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### PURPOSE

The purpose of this guideline is to clarify the minimum requirements to allow for the removal of an existing swimming pool. A construction permit is required for the removal of all swimming pools.

### PLAN REQUIREMENTS

1. Provide a completed swimming pool (SP) permit application.
2. Provide three sets on minimum 8-1/2" x 11" sheets of a completely dimensioned site plan showing all property lines, all existing structures, location of existing swimming pool and setback dimensions from the pool to the existing structures and property lines.
3. [Owner-Builder Disclosure Form](#) (for property owners applying for their own building permit)

### GENERAL INFORMATION – IF THE POOL SHELL IS TO REMAIN

- Drill a minimum of three (3) - 12" diameter holes evenly spaced along the center line of the pool bottom.
- Backfill the remaining pool shell with ¾" maximum size crushed rock for a minimum of 8" deep at the bottom of the pool. Gravel shall be packed into place. Clean fill may be added beyond the initial crushed rock backfill.
- Backfill shall be moistened and tractor rolled or tamped with a wacker compacting plate into place.
- Two inspections are required. The initial inspection is to verify the required drain holes at the bottom of the pool. The last and final inspection should be scheduled after all the work is complete.
- No fill dirt shall be stored on the street or public right-of-way without an encroachment permit issued by the Department of Public Works.
- Owner agrees the backfill over the existing swimming pool shell may have differential settlement and agree to use the area for landscape purposes only and not use the area for any structural or floor slab support until the pool shell is removed in its entirety and the backfill is certified with 90% compaction.

**FEE ESTIMATE FOR POOL DEMOLITION:** *To determine the permit fee, download the [Fee Estimator](#) from the City's website.*

*Select 'Demolition Permit' for PERMIT TYPE.*

*Specify VALUATION of project.*

*Select 'Swimming Pool, Res' or 'Swimming Pool, Comm' for PRIMARY USE.*

*Specify '# of pools' (residential) or 'area of pool' (commercial).*

*The calculated fees are only an estimate. Contact the Bldg Dept for additional info.*