



SWIM LESSONS

Class placement procedure: Please remember when registering your child for group lessons that you sign up for a specific time and not a specific level (Exception: Parent-Tot must be requested). Each participant will be tested for skill level and then placed in the appropriate Red Cross Learn-to-Swim course level.

Times	Class	Session 4, 7/25-8/4 \$77R/\$92NR
2:00-2:30	PS1-3 & L1-6	66469
2:30-3:00	PS1-3 & L1-6	66473
3:15-3:45	PS1-3 & L1-6	66477
3:45-4:15	PS1-3 & L1-6	66485
4:15-4:45	PS1-3 & L1-6	66489
4:45-5:15	PS1-3 & L1-6	66493
5:15-5:45	PS1-3 & L1-6	66497
5:15-5:45	Parent-Child	66501
6:00-6:30	PS1-3 & L1-6	66505
6:30-7:00	PS1-3 & L1-6	66509
7:00-7:30	PS1-3 & L1-6	66513

45 Minutes

1:15-2:00	PS1-3 & L1-6	66461
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Adults

7:30-8:00	Beginning	66561
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Times	Week 7, 7/25-7/29 \$210R/252NR	Week 8, 8/1-8/4 \$168R/\$202NR
Private		
2:00-2:30	66539	66543
4:15-4:45	66540	66544
4:45-5:15	66538	66542
6:00-6:30	66541	66545

Times	Session 4, 7/28-8/8 \$168R/202NR	
Semi-Private		
	PS 1-3	Level 1
2:30-3:00	66549	
3:15-3:45		66553
	Level 2/3	
3:45-4:15	66557	



If your child is sick...

- When your child is ill, please do not bring him or her to the pool.
- Vomit and fecal incidents are a major frustration and inconvenience for everyone, as they require us to close the pool. Please help us to ensure that these disruptions do not occur.
- *Swim diapers are mandatory for all non-potty-trained children.*



Fecal/Vomit Incident Policies

- Pool will be cleared of all participants.
- Out of water instruction will be provided until contamination response procedures are completed. The City follows Model Aquatic Health Code Policies & Procedures.
- If a second incident occurs during the same session, a credit will be placed on your City account for the missed time.
- There are no make ups for classes missed due to fecal/vomit incidents.



School, Facility, & Park Locations

SCHOOLS

- A** Collins Elementary
10300 N. Blaney Avenue
- B** Cupertino High School
10100 Finch Avenue
- C** Cupertino Union School District
10301 Vista Drive
- D** DeAnza Community College
21250 Stevens Creek Boulevard
- E** Eaton Elementary
20220 Suisun Drive
- F** Fremont Union High District Office
589 W. Fremont Avenue
- G** Faria Elementary
10155 Barbara Lane
- H** Garden Gate Elementary
10500 Ann Arbor Avenue
- I** Homestead High School
21370 Homestead Road
- J** Hyde Middle School
19325 Bollinger Road
- K** Kennedy Middle School
821 Bubba Road
- L** Lawson Middle School
10401 Vista Drive
- M** Lincoln Elementary
21710 McClellan Road
- N** Lynbrook High School
1280 Johnson Avenue
San Jose
- O** Monta Vista High School
21840 McClellan Road
- P** Regnart Elementary
1170 Yorkshire Drive
- Q** Sedgwick Elementary
19200 Phil Lane
- R** Stevens Creek Elementary
10300 Ainsworth Drive

FACILITIES

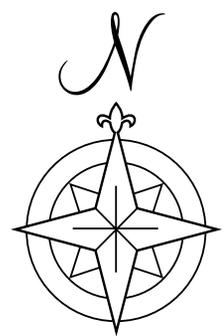
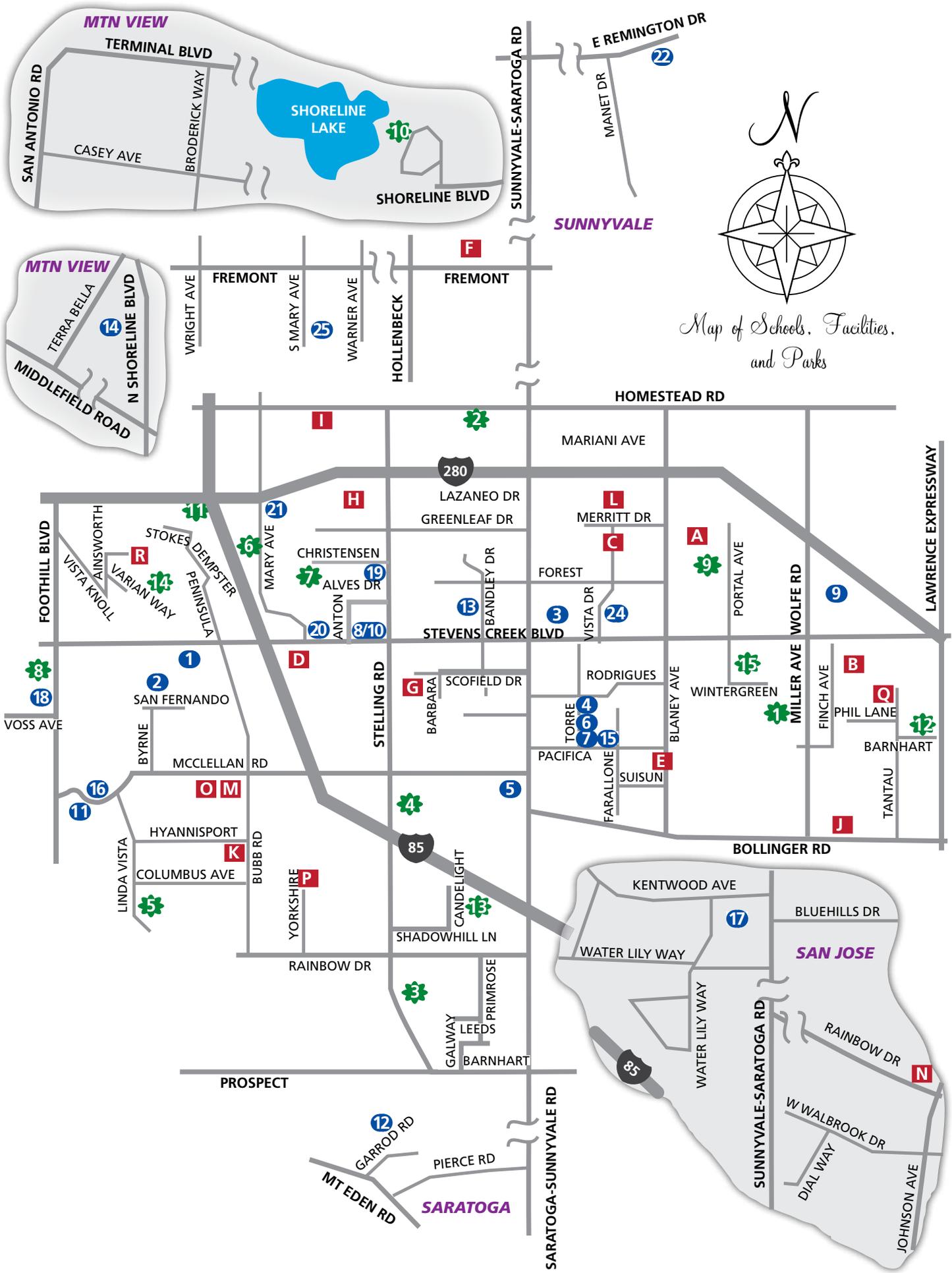
- 1** Blackberry Farm Golf Course
22100 Stevens Creek Boulevard
- 2** Blackberry Farm Picnic Grounds
21979 San Fernando Avenue
- 3** Cali Mill Plaza
Stevens Creek Boulevard at
DeAnza Boulevard
- 4** City Hall
10300 Torre Avenue
- 5** Communication Academy
7337 Bollinger Road
- 6** Community Hall & Council Chamber
10350 Torre Avenue
- 7** Cupertino Library
10800 Torre Avenue
- 8** Cupertino Sports Center
21111 Stevens Creek Boulevard
- 9** Cupertino Square Ice Center
10123 N. Wolfe Road
- 10** Cupertino Teen Center
21111 Stevens Creek Boulevard
- 11** Deep Cliff Golf Course
10700 Clubhouse Lane
- 12** Garrod Farms
22600 Mt. Eden Road
Saratoga
- 13** Joyful Melodies Music School
10455 Bandley Drive, Suite 300
- 14** KMVT15 Community Television
1400 Terra Bella Avenue, Suite M
Mountain View
- 15** Library Field
Pacifica Avenue at Torre Avenue
- 16** McClellan Ranch Preserve
22221 McClellan Road
- 17** Melody Academy of Music
1299 Water Lily Way, #10
San Jose
- 18** Monta Vista Recreation Center
22601 Voss at Foothill Boulevard
- 19** Quinlan Community Center
10185 N. Stelling Road
- 20** Senior Center
21251 Stevens Creek Boulevard

- 21** Service Center
10555 Mary Avenue
- 22** Sunnyvale Community Center
550 E. Remington Drive
Sunnyvale

Twisters Sports Center
1165 N. Fair Oaks Ave
Sunnyvale
- 24** West Valley Community Services
10104 Vista Drive
- 25** Young Chefs Academy
1336 S. Mary Avenue
Sunnyvale

PARKS

-  Creekside Park
10455 Miller Avenue
-  Franco Park
10981 Franco Court
-  Hoover Park
Leeds Avenue near Primrose
-  Jollyman Park
1000 S. Stelling Road
-  Linda Vista Park
Linda Vista Drive
-  Mary Avenue Dog Park
10309 Mary Avenue
-  Memorial Park
Stevens Creek Boulevard
at Mary Avenue
-  Monta Vista Park
22601 Voss at Foothill Boulevard
-  Portal Park
10225 N. Portal Avenue
-  Shoreline Park
3160 N. Shoreline Boulevard
Mountain View
-  Somerset Square Park
Stokes Avenue
-  Sterling Barnhart Park
10486 Sterling Boulevard
-  Three Oaks Park
Candlelight Way
-  Varian Park
Ainsworth Drive
-  Wilson Park
19784 Wintergreen Drive



Map of Schools, Facilities,
and Parks

Important Information

- Registration begins **July 26, 2016** for Cupertino Residents and **August 2, 2016** for Non-Residents.
- Resident registration forms received after *July 26, 2016*, will be processed by random processing, according to the day received.
- Nonresident registration and walk-in registration begins *August 2, 2016*, and will be processed as received.
- Correctly completed registrations will have priority. Registration with incorrect or incomplete information or fees will not be processed.
- If requested, proof of age or proof of Cupertino residency may be required.
- **Sorry, no verbal confirmations before August 2, 2016.**
- Recreation Schedules will be available for pick-up at the Quinlan Community Center, Sports Center, Senior Center, and City Hall.

General Information

Creating an account	Call the Recreation and Community Services office at 408-777-3120 to create an account.
Retrieving a forgotten password with a current email address	If you have an account but have forgotten your account PIN/password and the email address on your account is current, you can use the "Forgot My Password" feature on www.reg4rec.org .
Retrieving account information without a current email address	To protect the sensitive information in our customers' accounts, we will not disseminate information over the phone, or without identification in person.
Wait lists	If the class you requested is filled, you will automatically be placed on a waitlist, free of charge. If the class becomes available, we will call you. Payment is due within 24 hours.
Age requirement	Where an age is indicated, the participant must be that age by the first day of class. Proof of age may be required.
Class attendance	Class attendance is limited to the registered participants ONLY. Sorry, no children in parent's classes and no parents in children's classes.
Make-up classes	There are no make-ups for classes you don't attend. If Recreation and Community Services cancels a class meeting, a make-up class will be offered if session permits.
Class check-in/check-out	All children 0-14 years of age must be checked in and out of classes and activities by a parent or guardian. Please come into the classroom and see the instructor to check your child in and out.
Declined credit card	If your credit card is declined, Recreation and Community Services staff will contact you to request payment. If your payment is not received within 24 hours, your registration will be cancelled.
Returned check	There is a \$26 fee for each returned check.
Paying with Cash	Exact amount required for cash payment.
Fee Waiver Assistance	For financial assistance to access recreation programming please contact West Valley Community Services at 408-255-8033.
Disabilities	If you have any disability that requires special accommodations in order to participate, please let us know when you register.

Refund Policy

Course withdrawals

Refunds will **not** be issued **3 calendar days or less** before the start of the class/camp. No refunds will be issued once classes/camps have begun.

Withdrawals requested **7 calendar days or less** prior to the first class meeting will incur a 10% processing fee.

Withdrawals must be requested at least **8 calendar days** prior to the start of the class/camp for a full refund.

1 day Classes/Events Refunds will **not** be issued **7 calendar days or less** before a 1 day event/class.

Aquatics Policy Requests for course withdrawals from aquatics classes must be submitted at least 14 calendar days prior to the start of the first class meeting. **No refunds** will be issued for aquatics classes if the request is made less than 14 days prior to the first class meeting.

Transfers will not be allowed once class has begun.

Course Cancellations Refunds will be issued if a course is cancelled by Recreation and Community Services

Courses not reaching their minimum enrollment will be cancelled.

Refunds by Check Refunds by check take up to six weeks to process.

Refunds by Credit Card If you paid by credit card, your refund will be applied to your credit card.

Refund Request Requests must be submitted in writing:
Include:
Participant's name, address, phone number
Name and activity number of the class
Fax your request to 408-777-1305, email request to refunds@cupertino.org, or mail it to:
Registration Refund
10185 N Stelling Road
Cupertino, CA 95014

Separate Policies Separate policies apply to Aquatics, Fitness Passes, Playgrounds, Preschool, and Private Music Lessons.

Please inquire before registering for these activities, lessons, and passes.

4 Ways to Register!

Resident registration begins July 26, 2016

Nonresident registration and walk-in registration begin August 2, 2016

NOTE: A "resident" is anyone living in the Cupertino city limits (i.e., zip code 95014).
A "nonresident" is a Cupertino P.O. box address or anyone living outside the Cupertino city limits.

1 Online Registration

- Visit www.reg4rec.org
- Have your client number and account PIN ready
- Pay with Visa, MasterCard, American Express, or DiscoverCard
- Receipts mailed within 10 working days

2 Fax (Held for Random Processing*)

- Complete a registration form
- Pay with Visa, MasterCard, American Express, or DiscoverCard
- Fax to 408-777-1305
- Receipts mailed within 10 working days

3 Walk-in

- Visit our office in the **Quinlan Community Center at 10185 N. Stelling Road, Cupertino**, during these times:

Monday-Thursday	8:00am-10:00pm
Friday	8:00am- 5:00pm
Saturday	8:30am- 4:30pm

4 Mail-in (Held for Random Processing*)

- Complete registration form
- include method of payment:
- By check payable to CITY OF CUPERTINO or by Visa, MasterCard, American Express, or DiscoverCard. There will be a \$26 service charge for all returned checks.
- Mail to:
Registration
10185 N. Stelling Road
Cupertino, CA 95014
- Receipts mailed within 10 working days

* **Random processing** means that every piece in that day's registration by mail, fax, or hand delivery has an equal chance of being selected.



REGISTRATION FORM

City of Cupertino Recreation and Community Services Department

CUPERTINO

Head of Household Information PLEASE PRINT

HOME PHONE

LAST NAME FIRST NAME

EMAIL ADDRESS CELL PHONE

HOME ADDRESS CITY ZIP CODE

EMER. CON. EMER. CON. PHONE

In consideration for the acceptance of my application for participation in or presence at the aforementioned activity, I HEREBY WAIVE, RELEASE AND DISCHARGE, the Cupertino Recreation and Community Services Department, the Cupertino Union School District, the Cupertino Public Facilities Corporation, the City of Cupertino and the County of Santa Clara, their agents and employees FROM AND AGAINST ANY AND ALL LIABILITY FOR ANY LOSS, PERSONAL INJURY, INCLUDING DEATH, OR PROPERTY DAMAGE THAT MAY HAVE ARISEN OUT OF, OR IN ANY WAY CONNECTED WITH, MY PARTICIPATION OR PRESENCE AT THE AFOREMENTIONED EVENT, EVEN THOUGH THAT LIABILITY MAY HAVE ARISEN OUT OF NEGLIGENCE OR CARELESSNESS ON THE PART OF THE PERSONS OR ENTITIES MENTIONED ABOVE AND HEREIN RELEASED, BUT DO NOT RELEASE THE ABOVE MENTIONED PERSONS OR ENTITIES FROM THEIR FRAUDULENT OR INTENTIONAL ACTS OR FOR THEIR NEGLIGENT VIOLATIONS OF STATUTORY LAW.

Furthermore, I assume all responsibility and agree to indemnify the City of Cupertino and the Cupertino Union School District for any loss, damage or injury to my property, or myself, which may have been caused by negligence, or any act, of any person connected in any way with the aforementioned event. I understand that the City of Cupertino does not guarantee the construction, condition, or safety of the facilities or the equipment and that this Release Agreement is to be binding on heirs, my assigns and me. I/we agree to allow use of my/our photograph for program publicity. I HAVE READ THE ABOVE, UNDERSTAND ITS MEANING AND VOLUNTARILY SIGN IT. PARENT OR LEGAL GUARDIAN MUST SIGN FOR PARTICIPANTS UNDER 18 YEARS OLD.

PARTICIPANT SIGNATURE **DATE**
(Parent or Guardian if under 18)

Please check this box if you have any special needs requiring special accommodations for you to fully enjoy a class.

Participant Name (First & Last)	Birthdate if under 18	M/F	Grade	Activity Title	Code 1st Choice	Code 2nd Choice	Code 3rd Choice	Fee

YES! I want to receive email notices of news, special events, and discounts. **Total Enclosed \$**

CREDIT CARD PAYMENT (check one):
 Visa MasterCard Discover AMEX    

Credit Card Number:

Expiration Date: CVC# : Authorized Amount:

Cardholder Name:

Authorized Signature :

- PAYMENT OPTIONS:**
- Checks—made payable to “City of Cupertino”
 - Credit Card—Visa, MasterCard, Discover, AMEX
 - Cash—Payments made in person (do not mail cash)

Mail your completed registration form to:
 Registration
 10185 N. Stelling Road
 Cupertino, CA 95014
 Phone: 408.777.3120 Fax: 408.777.1305