

## ADVERTISEMENT FOR BIDS

NOTICE: THE CITY OF CUPERTINO, a Municipal Corporation of the State of California ("City") hereby gives notice that it will accept Bids for the following:

### CITY PROJECT NUMBER 2011-03 2011 CONTRACTUAL CROSSING GUARD SERVICES

1. **BID SUBMISSION:**  
The City uses a two-part Bid process with Bids in Envelope "A" and Statements of Qualification and Financial information in Envelope "B". City will accept Envelope "A" and Envelope "B" no later than 2:00 P.M. on May 27, 2011 in the City Clerk's Office. Bids will be publicly read at 2:00 P.M. in the City Community Hall at 10350 Torre Avenue (adjacent to City Hall). City's representative will call out the designated time in the Office of the City Clerk, 10300 Torre Avenue, stating that the period for accepting Bids is closed. The Bid opening will be in accordance with procedures set forth in Document 00200 (Instructions to Bidders).
2. **CONTACT INFORMATION:**  
Roger S. Lee, Asst. Director of Public Works  
408 777 3269 general  
408 777 3399 fax  
rogerl@cupertino.org  
Service Center, 10555 Mary Avenue  
Cupertino, CA 95014
3. **STATEMENT OF QUALIFICATIONS:** Each Bidder shall be required to submit a "Statement of Qualifications" in accordance with Document 00200 (Instructions to Bidders) and Document 00450 (Statement of Qualifications for Crossing Guard Services).
4. **DESCRIPTION OF THE WORK:** Crossing guard contractor is to provide fully trained and equipped adult crossing guards, during designated times and at specific locations, throughout the City of Cupertino. The contractor shall administer and coordinate the program meeting the requirements of the latest edition of the Manual on Uniform Traffic Control Devices California Supplement, Section 7E.02 and as detailed in the 2011 Contractual Crossing Guard Service contract documents.
5. **CONTRACT TIME:** The term of this agreement shall be two (2) years from the start date of the agreement. The City shall retain the option to extend the term of the agreement for an additional two (2) years, for a possible total of (4) four years.
6. **REQUIRED CONTRACTOR'S LICENSE:** A California Contractors License is not required to Bid this Contract. Joint ventures must secure a joint venture license prior to award of this Contract.
7. **PREVAILING WAGE LAWS:** The successful Bidder is not required to comply with all prevailing wage laws applicable to the Project.
8. **INSTRUCTIONS:** Bidders shall refer to Document 00200 (Instructions to Bidders) for required documents and items to be submitted in sealed envelopes to City Clerk's office, as well as applicable times for submission.
9. **SUBSTITUTION OF SECURITIES:** City will permit successful Bidder to substitute securities for retention monies withheld to ensure performance of Contract, as set forth in Document 00680 (Escrow Agreement for Security Deposits in Lieu of Retention), in accordance with California Public Contract

Code, Section 22300. By this reference, Document 00680 (Escrow Agreement for Security Deposits in Lieu of Retention) is incorporated in full in this Document 00100.

10. **PRE-BID CONFERENCE:** City will conduct a mandatory Pre-Bid Conference at 2:00 P.M., on May 19, 2011 at 10555 Mary Ave. in Cupertino.
11. **PROCUREMENT OF BIDDING DOCUMENTS:** Bidders may examine a complete hard-copy set of bid documents at the City's Service Yard, City Hall, 10555 Mary Avenue, in Cupertino. Bidders may purchase a complete set of Bidding Documents on a CD, at the Service Yard, upon payment of a non-refundable fee of \$13.00. Bidders who wish to have a CD mailed to them must first submit a check by mail or process a credit card purchase by phone with the City. City will accept payment by credit card, cash, or check, made payable to the "City of Cupertino". Bidding Documents need not be returned to City. Bidder is responsible for printing any or all of the bidding documents.
12. **BID PREPARATION COST:** Bidders are solely responsible for the cost of specification printing and preparing their Bids.
13. **RESERVATION OF RIGHTS:** City specifically reserves the right, in its sole discretion, to reject any or all Bids, or re-bid, or to waive inconsequential deviations from Bid requirements not involving time, price, or quality of the Work.
14. **PORTION OF WORK PERFORMED BY THE CONTRACTOR:** The Contractor shall perform no less than 95% of the Work, excluding Specialty Items, with its own organization. Specialty Items will be identified on the Bid Form.

CITY OF CUPERTINO

/KIMBERLY SMITH/  
CITY CLERK  
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