



**PUBLIC WORKS DEPARTMENT**  
Timm Borden, Director

CITY HALL  
10300 TORRE AVENUE ~ CUPERTINO, CA 95014-3266  
(408) 777-3354 ~ FAX (408) 777-3333

**ADDENDUM NO. 1**  
**2015 CONTRACTUAL JANITORIAL SERVICES**  
**PROJECT NO. 2015-23**  
**BID OPENING: JUNE 2, 2015**  
**2:00 P.M.**

***ISSUED DATE: MAY 6, 2015***

The following revisions are hereby made to the above referenced project.

1. Document 00800 - replace Page 00800-07 with the revised Page 800-07 attached to this addendum.
2. Document 00850 - replace Pages 00850-21, 00850-25 and 850-30 with the revised Pages 00850-21, 00850-25 and 850-30 attached to this addendum.
3. If a contractor wished to be on a plan holders list for the project the Contractor must send and email to: [pavementprojects@cupertino.org](mailto:pavementprojects@cupertino.org) containing the following information: Contractors name, contact person, address, phone and fax number, and email address for future communication. The City will post all addenda for the project at <http://www.cupertino.org/index.aspx?page=119> and it is the contractors responsibility to download the addendums for the project.

All questions regarding this project must be transmitted in writing to Roger Lee, Assistant Director of Public Works. Fax number is 408-777-3333 and email address is [RogerL@cupertino.org](mailto:RogerL@cupertino.org).

Please indicate receipt of this addendum on the last page of the Proposal. Failure to do so may cause rejection of your bid.

APPROVED BY:

  
\_\_\_\_\_  
Timm Borden  
Director of Public Works

**12. TERM OF THE CONTRACT**

The term of this agreement shall be three (3) year from the start date of the agreement. The City shall retain the option to extend the term of the agreement on a year-to-year basis not exceeding two years from the expiration of the original term, for a possible total of five years.

Any such renewal after the first two years shall be accomplished by the City providing a written notice of renewal to the Contractor at least 30 days prior to expiration of the term. Any such renewal shall contain the same provisions as the original agreement, including an increase or decrease in compensation paid to the Contractor. Any increase or decrease in the previous contract price shall be based on the annual percentage change in the Consumer Price Index (CPI) as of June of the year the adjustment is being made. The CPI shall be the San Francisco/Oakland Consumer Price Index for all urban wage earners. There will be no CPI adjustment during the first two-year term of the agreement.

The City shall have the authority to suspend this agreement, wholly or in part, for such period as deems necessary due to unfavorable conditions or to the failure on the part of the Contractor to perform any provisions of this agreement.

**13. TEMPORARY SUSPENSION OF CONTRACT**

The City Manager shall have the authority to suspend this agreement, wholly or in part, for such period as he deems necessary due to unfavorable conditions or to the failure on the part of the CONTRACTOR to perform any provision of this agreement.

**14. PAYMENT**

The Contractor shall bill the City at the end of each completed month.

**15. QUESTIONS**

Any questions regarding these contract documents should be directed to Roger Lee, Assistant Director of Public Works, Department of Public Works, (408) 777-3350. Any questions regarding the technical provisions should be directed to Chris Orr, Public Works Facilities Supervisor, (408) 777-3272. **The last day for technical questions is Wednesday, May 27, 2015 at noon.**

**16. STORM WATER POLLUTION CONTROL**

See General Conditions (Document 0700)

END OF DOCUMENT

DOCUMENT 00800-7

## Golf Course Restrooms

(Restrooms located at Golf Proshop and Golf Course maintenance building adjacent to  
Blackberry Farm Retreat Building)  
22100 Stevens Creek Blvd. Cupertino, CA 95014

The following services are to be performed after dusk and before 2:00AM. Locking of doors, windows and gates to occur within one hour of dusk. Services are seven (7) days a week, Monday through Sunday.

Notice: Do not drive vehicles on footpaths in the parks.

### **A. Daily Cleaning**

1. Empty, wipe clean, and sanitize all receptacles, bag trash and take to Service Center for disposal.
2. Replenish supplies: towels, tissue, soap, seat covers, etc.
3. Report any damaged or non-operational dispensers. Report any vandalism or graffiti.
4. Thoroughly sweep and damp mop floors with disinfectant.
5. Scrub and disinfect sinks, commodes and urinals; all surfaces to be wiped dry.
6. Clean with disinfectant all faucets and under basin piping.
7. Spot clean all walls, partitions, doorframes and light switches.
8. Damp wipe and dry all ledges.
9. Check floor drains for foul odors; pour disinfectant in drains as needed.
10. Remove cobwebs.
11. Sweep entrance to restroom area.
12. Lock all doors, windows and shut off lights.

### **B. Supplies**

1. The City provides paper towels, toilet paper and hands soaps.
2. Supplies are kept at Service Center warehouse, janitorial company will pickup supplies and replenish the park restrooms.

### **C. ESTIMATED MONTHLY SUPPLIES PROVIDED BY JANITORIAL CONTRACTOR**

1. Disposable toilet seat covers equal to 250 count,
2. Urinal flat screens: ½ dz
3. Plastic trash can liners: 30x37 (10 mic) 3 cases

**O. Areas Not Serviced.**

1. Electrical Room.
2. Telephone Room.
3. Aquarium equipment Room.

**P. Supplies provided by County Library**

1. All paper, plastic products and hand soaps.

**Q. Estimated monthly supplies provided by contractor**

- |   |                   |
|---|-------------------|
| 1. Stainless steel cleaner and polish.            | 1 case            |
| 2. Stone and tile PH neutral cleaner.             | 2 gal             |
| 3. Flat urinal screens:                           | 1 dz. (quarterly) |
| 4. Clean Source Daily Granite Cleaner/Conditioner | 2 gal             |

**R. Building Square Footage**

- |                  |                       |
|------------------|-----------------------|
| 1. First Floor:  | 31,400 sq. ft.        |
| 2. Second floor: | <u>22,000 sq. ft.</u> |
|                  | 53,400 sq. ft.        |

## Park Restrooms

Various Locations

The following services are to be performed after dusk and before 2:00AM. Locking of doors, windows and gates to occur within one hour of dusk. Services are seven (7) days a week, Monday through Sunday.

Notice: Do not drive vehicles on footpaths in the parks.

### **A. Daily Cleaning**

1. Empty, wipe clean, and sanitize all receptacles, bag trash and take to Service Center for disposal.
2. Replenish supplies: towels, tissue, soap, seat covers, etc.
3. Report any damaged or non-operational dispensers. Report any vandalism or graffiti.
4. Thoroughly sweep and damp mop floors with disinfectant.
5. Scrub and disinfect sinks, commodes and urinals; all surfaces to be wiped dry.
6. Clean with disinfectant all faucets and under basin piping.
7. Spot clean all walls, partitions, doorframes and light switches.
8. Damp wipe and dry all ledges.
9. Check floor drains for foul odors; pour disinfectant in drains as needed.
10. Remove cobwebs.
11. Sweep entrance to restroom area.
12. Lock all doors, windows and shut off lights. (At Linda Vista Park, close and lock entrance gate.)

### **B. Supplies**

3. Supplies are kept at Service Center warehouse, janitorial company will pickup supplies and replenish the park restrooms.

### **C. ESTIMATED MONTHLY SUPPLIES PROVIDED BY JANITORIAL CONTRACTOR**

- |  |         |
|--|---------|
| 1. Disposable toilet seat covers equal to 250 count, |         |
| 2. Urinal flat screens:                              | ½ dz    |
| 3. Plastic trash can liners:                         |         |
| 4. 30x37 (10 mic)                                    | 3 cases |

### **D. RESTROOM SITES**

- |   |                           |
|---|---------------------------|
| 1. Creekside Park –                                 | 10455 Miller Ave.         |
| 2. Jollyman Park -                                  | Dumas Dr. @ Jollyman Rd.  |
| 3. Linda Vista Park -                               | Linda Vista Dr.           |
| 4. McClellan Ranch Park -                           | 22221 McClellan Rd.       |
| 5. Memorial Park -<br>(2-Restroom Facilities)       | 21121 Stevens Creek Blvd. |
| 6. Monta Vista Rec. Center -<br>(Outside Restrooms) | 22601 Voss Ave.           |
| 7. Portal Park -<br>(Outside Restrooms)             | 19810 Portal Ave.         |
| 8. Wilson Park -<br>(2-Restroom Facilities)         | 19784 Wintergreen Dr.     |