



**OFFICE OF THE CITY CLERK**

CITY HALL  
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**CITY OF CUPERTINO  
APPOINTMENTS LIST AND  
NOTICE OF VACANCIES 2009**

Notice is hereby given that residents are encouraged to apply for positions on City commissions and committees that will have vacancies in January of 2009. The application deadline is 5:30 p.m. on Wednesday, January 14, 2009. Council will conduct interviews beginning at 6:00 p.m. on Tuesday and Wednesday, January 27 and 28.

Commissioners are interviewed and appointed by the City Council, and may serve a total of two consecutive 4-year terms. (The Teen Commission has a different term structure). If a person is appointed to fill an unscheduled vacancy that is less than two years, that partial term is not counted against the term limit.

All meetings are open to the public. For more information or to apply for a commission, please contact the City Clerk's Office at 777-3223, or visit the city website at [www.cupertino.org](http://www.cupertino.org).

**Audit Committee** – 1 vacancy

- Stanley Stemkoski served from May '07 to Jan. '09 - eligible for reappointment

The Committee consists of four or five members serving four-year terms. Two individuals are members of City Council, and a minimum of two and a maximum of three are at large members. The at large members shall not be officials or employees of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Committee, the City Manager or staff person assigned to the Committee. An Audit Committee at large member is not required to be a Cupertino resident, but the City Council will give priority to individuals who have substantial accounting, audit, or investment experience, preferably in connection with a governmental agency. The powers and functions of the Audit Committee shall be as follows: A. Review the annual audit report and management letter; B. Recommend appointment of auditors; C. Review the monthly Treasurer's report; D. Recommend a budget format; and E. Review City investment policies and internal controls of such policies.

Meetings are held as needed in January, April, July, and October on the 2nd Thursday of the month at 4:00 p.m. at City Hall in Conference Room A. For more information, call staff liaison Carol Atwood at (408) 777-3220.

**Bicycle Pedestrian Commission** – 2 vacancies

- Josphe Walton served from Oct. '02 to Jan. '09 - not eligible for reappointment
- May Koski served from April '04 to Jan. '09 - eligible for reappointment

The Commission consists of five members appointed by the council to four-year overlapping terms. None shall be officials or employees of the City nor cohabit with, as defined by law, nor be related by blood or marriage to, any member of the committee, the City Manager or the staff person or persons assigned to the Commission. All members shall be City of Cupertino residents. The function of the Commission is to review, monitor and suggest recommendations for City transportation matters including, but not limited to bicycle and pedestrian traffic, parking, education and recreation within Cupertino.

Meetings are held monthly on the third Wednesday at 7 p.m. in City Hall, Conference Room A. For more information, call staff liaison David Stillman at (408) 777-3249.

**Community Development Block Grant (CDBG) Steering Committee** – 2 vacancies

- Clare Malone Prichard served from April '05 to Jan. '09 (Rancho) - eligible for reappointment
- Vacant partial term position ending Jan. '12 (Garden Gate) – would count as a full term

The Steering Committee is the lead citizen participation group in the planning and programming process of the CDBG program. The Steering Committee is involved in the entire CDBG and consolidated planning process. Three members must represent low and moderate-income areas (Rancho Rinconada and Garden Gate), and one member is a citywide representative. The other five members consist of the Housing Commission members. Its specific responsibilities are:

- a. To advise the City Administration and the City Council in the development of the Consolidated Plan and its related programs.
- b. To conduct public meetings on the development of the Plan and its programs, and to review and evaluate proposals from the community based organizations.
- c. To assist the City Council in conducting public hearings on the Plan and its programs.

The CDBG Steering Committee meets, as needed at 9:00 a.m., the second Thursday of the month at City Hall, Conference Room C. For more information, call staff liaison Vera Gil at (408) 777-3308.

**Fine Arts Commission** – 2 vacancies

- Dr. Nancy Canter served from Jan. '01 to Jan. '09 - not eligible for reappointment
- Vacant full term position ending Jan. '13

The Commission consists of five members appointed by Council for four-year terms. None of the members shall be employees or officials of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or staff person assigned to the Commission. At least three shall be Cupertino residents. The powers and functions of the Fine Arts Commission are to foster, encourage and assist the realization, preservation and advancement of the fine arts for the benefit of the community. The Fine Arts Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meetings are held on the 4<sup>th</sup> Tuesday of even-numbered months at 7:00 p.m. in City Hall, Conference Room A. For more information, contact staff liaison Kimberly Smith at (408) 777-3217.

**Housing Commission** – 1 vacancy

- Sarah Hathaway-Feit served from Jan. '01 to Jan. '09 - not eligible for reappointment

The Cupertino Housing Commission consists of five members appointed by the council to four-year terms. One must be a representative from a Cupertino financial institution and another from a Cupertino business. Housing Commission members who are representatives of a financial institution or a business are not required to be Cupertino residents, but the financial institution and the business represented must be located in Cupertino. The two community members and the City's appointed representative to the Santa Clara County CDBG Citizens Advisory Committee must be residents of Cupertino. The committee assists in developing housing policies and strategies, recommends policies for implementation and monitoring of affordable housing projects, helps identify sources of funding for affordable housing and performs other advisory functions authorized by the City Council. The Cupertino Housing Committee falls under the Political Reform Act of 1974 and financial disclosure is required.

Meetings are held at 9:00 a.m., the second Thursday of the month at City Hall, Conference Room C. For more information, call staff liaison Vera Gil at (408) 777-3308.

**Library Commission** – 3 vacancies

- Janet Riddell served from Feb. '01 to Jan. '09 - not eligible for reappointment
- Susanna Tsai served from Jan. '05 to Jan. '09 - eligible for reappointment
- Ronald Miller served from Jan. '05 to Jan. '09 - eligible for reappointment

The commission consists of five members appointed by the Council to four-year, overlapping terms. At least three members must be residents of Cupertino. None of the members shall be officials or employees of the City, nor cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to

this Commission. The commission advises the city council on the adequacy of library service within the community and such other matters relating to library service as specified by the city council, and serves as liaison between the city and the Santa Clara County library system.

Meetings are held monthly on the first Wednesday of each month at 7:00 p.m. in City Hall, Room 100. For more information, call staff liaison Carol Atwood at (408) 777-3220.

**Parks and Recreation Commission** – No vacancies

The commission consists of five members who are residents of the City and shall be appointed by the Council to four-year, overlapping terms. None of the members shall be officials or employees of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission. The commission advises the City Council on municipal activities in relation to parks and recreation, including park site acquisition and development, recreation program policy, and expansion of the park program as development occurs. The Parks and Recreation Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meetings are held at 7:00 p.m. on the first Thursday of each month in the Community Hall. For more information, contact staff liaison Mark Linder at (408) 777-3110.

**Planning Commission** – 3 vacancies

- Marty Miller served from Jan. '05 to Jan. '09 - eligible for reappointment
- Jessica Rose served from Oct. '07 to Jan. '09 - eligible for reappointment
- Paul Brophy served from Mar. '08 to Jan. '09 - eligible for reappointment

The Commission consists of five members appointed by the council to overlapping four-year terms. Each member shall be a qualified elector in and resident of the City. None of the members shall be officials or employees of the City and none of whom shall cohabit with as defined by law, nor be related by blood or marriage to any other member of the Commission, the City Manager or the staff person(s) assigned to this Commission. The Commission's primary function is to advise the city council on land use matters such as specific and general plans, zonings and subdivisions. The commission reviews other matters as specified by city ordinances or Title VII of the Government Code of California.

Meetings are held at 6:45 on the second and fourth Tuesday of the month in the Community Hall. For more information, call staff liaison Steve Piasecki at (408) 777-3308.

**Public Safety Commission** – 1 vacancy

- Vacant partial term position ending Jan. '12

The commission consists of five members, all of whom shall reside within the City and shall be appointed by the council to four-year, overlapping terms. None shall be officials or employees of the City, members of the Sheriff's Department of the County, either regular or reserve, nor shall they be members of the Central Fire Protection District. No members of the Public Safety Commission shall cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission. The primary functions are to advise the city council on all areas relating to public safety, traffic, and police, fire and other matters relating to the foregoing.

Meetings are held monthly on the second Thursday of each month at 7 p.m. in City Hall, Conference Room A. For more information, call staff liaison Captain Terry Calderone at (408) 868-6600.

**Senior Citizen's Commission** – No vacancies

The Senior Citizens Commission shall consist of five members who are residents of the City who reflect the diverse senior community and shall be appointed by the council to four-year, staggered terms with no more than three terms expiring at one time. At least one commissioner shall be a member of the Cupertino Senior Center Volunteer Advisory Council. The primary functions are to advise the City Council on all matters relating to various activities that provide meaningful recreational, social, educational, safety, housing, transportation, and health services to senior citizens within the community.

The commission shall hold regular meetings as necessary, and at the discretion of the commission, such other meetings as may be necessary or expedient. The commission shall meet no fewer than four times per year. The commission will meet the 3rd Thursday of odd numbered months at 4:00 p.m. in the Community Hall, 10350 Torre Avenue. For more information, contact staff liaison Julia Lamy at 777-3374.

**Teen Commission** – No vacancies

The commission consists of thirteen members, including at least one person from each public middle school and public high school in Cupertino, if possible. Membership on the Commission is limited to Cupertino residents. Members may attend schools outside of the city limits, or be schooled at home. Commissioners must be in 8<sup>th</sup> through 12<sup>th</sup> grade. Teen Commissioners serve two-year staggered terms.

The powers and functions of the Teen Commission are to advise the City Council and staff on issues and projects important to youth.

The Commission meets once (or twice as needed) a month on the second and fourth (if needed) Wednesday at 6:45 p.m. at the Quinlan Community Center, 10185 N. Stelling. For more information, contact staff liaison Lauren Phillips at 777-3134.

**Technology, Information, and Communications Commission** – No vacancies

The Commission consists of five members, from among the qualified electors of the City, appointed by the council to four-year, overlapping terms. None of the members shall be officials or employees of the City, nor cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission. They advise the city council on all matters relating to telecommunications within the city of Cupertino, including evaluating compliance with any franchise or other agreement between the city and a telecommunications provider and conducting periodic reviews of providers, facilities, and products. In addition, members serve as liaisons between the city, the public, and telecommunications providers in enhancing education and information. The commission also provides support for community access television, especially public and educational access, and gives guidance when needed for development and implementation of access channels and programming. The Technology, Information, and Communications Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Regular meetings are held at least once every three months and, at the discretion of the Commission, other meetings may be held as necessary or expedient. Meetings usually fall on the first Wednesday of the month at 7:00 p.m. in City Hall Conference Room A. For more information, call staff liaison Rick Kitson, 777-3262.