

**CITY OF CUPERTINO**  
**FINE ARTS COMMISSION GRANT APPLICATION**

Please submit application by mail, FAX (408-777-3366) or in person to the Office of the City Clerk, City of Cupertino, 10300 Torre Avenue, Cupertino, 95014. Applications must be received by 5:00 p.m. of the deadline date (February 15 or September 15).

**PART I: APPLICANT INFORMATION**

Name of Applicant or Group: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: Home ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_

**PART II: ACTIVITY/PROGRAM INFORMATION**

Describe the proposed activity for which you are seeking funding. Include a description of the audience you intend to reach and why you think the community would be interested in this project.

Name \_\_\_\_\_

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Present a realistic timeline for the project. Detail the steps you intend to take. List the short-term objectives, long-range goals, and implementation strategies.

Describe the previous experience you have had that will help you complete this project.

**PART III. PROJECT BUDGET SUMMARY**

Salaries	\$ _____
Administrative staff	_____
Artists	_____
Promotion (advertising, box office, other)	_____
Office expenses (postage, supplies, other)	_____
Other (Rent, utilities, use of city facilities, other)	_____
<b>TOTAL COST OF ACTIVITY</b>	<b>\$ _____</b>
<b>GRANT AMOUNT REQUESTED</b>	<b>\$ _____</b>

**PART IV: BACKGROUND INFORMATION**

Please check appropriate space:

Primary Interest:

- \_\_\_\_\_ Individual
- \_\_\_\_\_ Group
- \_\_\_\_\_ Organization
- \_\_\_\_\_ Cupertino Resident
- \_\_\_\_\_ Youth

- \_\_\_\_\_ Visual Arts
- \_\_\_\_\_ Dance
- \_\_\_\_\_ Music
- \_\_\_\_\_ Literature
- \_\_\_\_\_ Theater
- \_\_\_\_\_ Other (specify)

Attach resume(s) or narrative information of primary participant(s) in the proposed program as well as appropriate endorsements and letters of support. When possible, please submit samples of your work in print, slides, photographs, videotape, or audio tape to assist the selection committee in making their choice. Samples will be returned if the request is made at the time they are submitted.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE NOTE: All grant recipients are required to submit a written evaluation of their programs at the conclusion of the project, or every six months, whichever comes first. Evaluations may be submitted to the City Clerk for distribution to the Fine Arts Commission.