

# Rental Facilities

The City of Cupertino offers a variety of rental rooms for meetings and special events. Call for further information or visit [www.cupertino.org/recreation](http://www.cupertino.org/recreation) and click on the Rent a City Facility link.

## Quinlan Community Center 10185 N. Stelling Road • 408-777-3120



### Cupertino Room

- Theater-style seating: capacity 280
- Banquet or buffet seating: capacity 240
- Features a full caterer's kitchen
- Patio, foyer, and built-in sound & video systems available
- General liability insurance may be required



### Social Room

- Capacity is 80
- No kitchen use
- Built-in sound and video systems available
- General liability insurance may be required



## Cupertino Community Hall 10350 Torre Avenue • 408-777-3120



- Theater-style seating: capacity 170
- Banquet or buffet seating: capacity 152
- Small kitchen with a refrigerator, sink, microwave, and dishwasher
- Two patios and built-in sound system available
- General liability insurance may be required



## Cupertino Senior Center

21251 Stevens Creek Boulevard • 408-777-3150



### Reception Room

- Capacity is 175-200
- Access to full-size kitchen on weekends only



### Bay Room

- Capacity is 40
- No kitchen use



### Arts & Crafts Room

- Capacity is 40
- No kitchen use



### Classroom

- Capacity is 26
- No kitchen use

## Creekside Park Building

10455 Miller Avenue • 408-777-3120



- Capacity: 50 seated
- Food preparation area available
- General liability insurance may be required

## Cupertino Sports Center













































































21111 Stevens Creek Boulevard • 408-777-3160



- Conference Room: 10-15 capacity
- Access to kitchenette, TV, VCR, DVD player, and whiteboard
- Available Monday-Friday, 6am-10pm; Saturday, 8am-10pm; Sunday, 8am-8pm

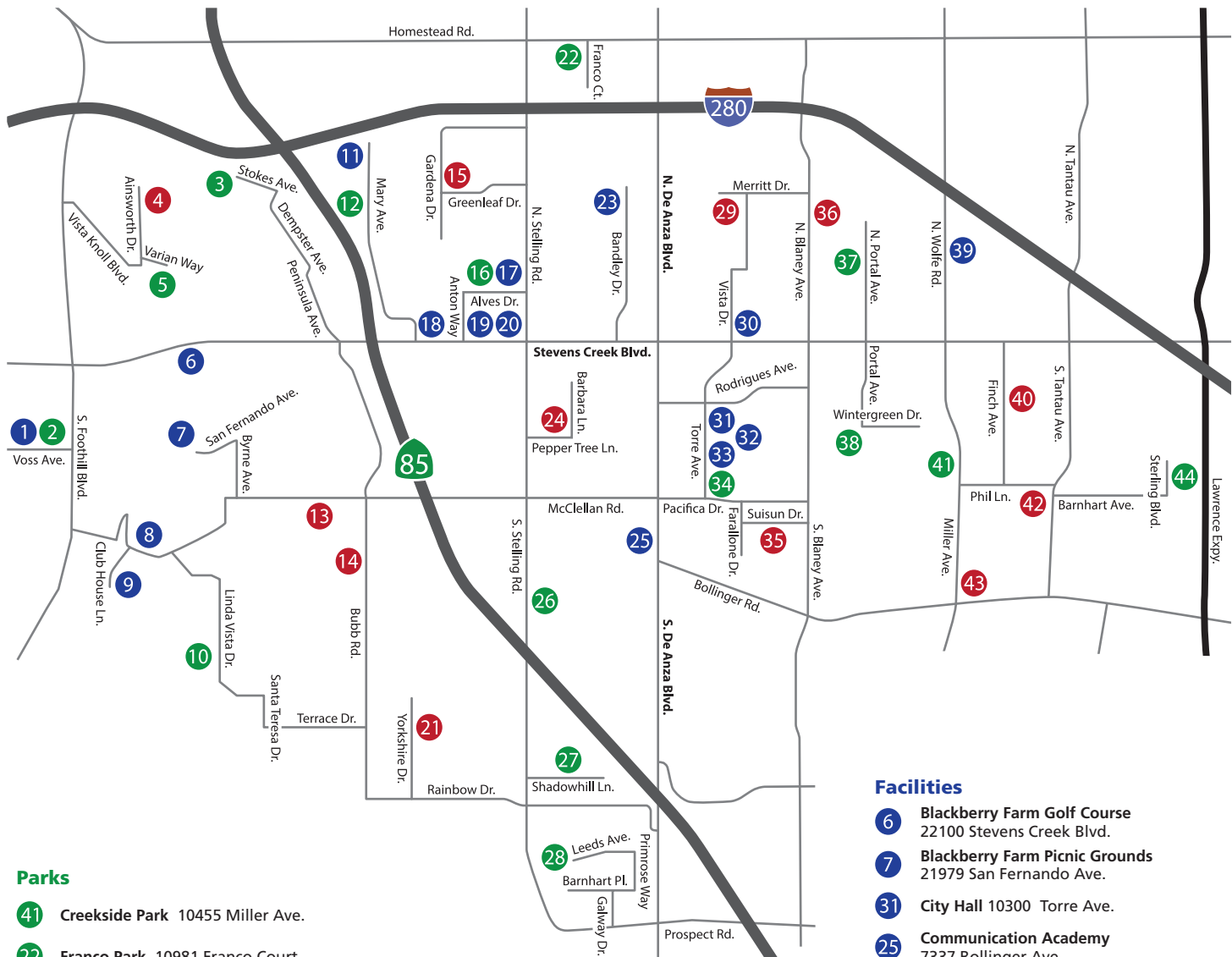
Chairs and tables are available at no additional cost. Reservations may require a deposit. Reservations must be made in person. Call the above-referenced phone numbers for information on room rental rates, audiovisual equipment, alcohol-serving regulations, and other information.

# Cupertino Parks

City Parks & Locations	Play Structure	Grass Area	Picnic Area	BBQ	Tennis Court	Basketball Court	Sport Feilds	Restroom
<b>Blackberry Farm*</b> 21979 San Fernando Ave.								
<b>Canyon Oak Park</b> 21150 Canyon Oak Way								
<b>Creekside</b> 10455 Miller Ave.								
<b>Franco Park</b> 10981 Fanco Court								
<b>Hoover Park</b> Leeds Ave.								
<b>Jollyman Park</b> 1000 S. Stelling Road								
<b>Library Field</b> Pacifica Drive								
<b>Linda Vista Park*</b> 11111 Linda Vista Drive								
<b>Mary Avenue Dog Park</b> 10309 Mary Ave								
<b>Memorial Park*</b> 21121 Stevens Creek Blvd.								
<b>Monta Vista Park</b> 2604 Voss Ave.								
<b>Portal Park*</b> 10225 N. Portal Ave.								
<b>Somerset Park</b> 10798 Stokes Ave.								
<b>Sterling Barnhart Park</b> 10486 Sterling Blvd.								
<b>Three Oaks Park</b> Candlelight Way								
<b>Varian Park</b> Varian Way								
<b>Wilson Park</b> 19784 Wintergreen Drive								

Cupertino offers many beautiful parks for your enjoyment, from large areas with expansive lawns to smaller neighborhood parks. \***Blackberry Farm, Linda Vista, Memorial, and Portal**, offer picnic/barbecue areas that can be reserved. Reservations for Linda Vista, Memorial, and Portal must be made in person at the Quinlan Community Center at 10185 N. Stelling Rd., Cupertino. Reservation hours are Monday-Thursday from 8 a.m.-10 p.m., Friday from 8 a.m.-5 p.m, and Saturday from 8:30 a.m.-4:30 p.m. Reservations for Blackberry Farm can be made by calling 408-777-3140, online at [www.blackberryfarm.org/reservation](http://www.blackberryfarm.org/reservation), or in person at Blackberry Farm, see website for current office hours.

# School, Facility, & Park Locations



## Parks

- 41** Creekside Park 10455 Miller Ave.
- 22** Franco Park 10981 Franco Court
- 28** Hoover Park Leeds Avenue
- 26** Jollyman Park 1000 S. Stelling Road
- 34** Library Field Pacifica Drive
- 10** Linda Vista Park 11111 Linda Vista Drive
- 12** Mary Avenue Dog Park 10309 Mary Ave.
- 16** Memorial Park 21121 Stevens Creek Blvd.
- 2** Monta Vista Park 22604 Voss Ave.
- 37** Portal Park 10225 N. Portal Ave.
- 3** Somerset Park 10798 Stokes Ave.
- 44** Sterling Barnhart Park 10486 Sterling Blvd.
- 27** Three Oaks Park Candlelight Way
- 5** Varian Park Varian Way.
- 38** Wilson Park 19784 Wintergreen Drive

## Schools

- 36** Collins Elementary 10300 N. Blaney Ave.
- 40** Cupertino High School 10100 Finch Ave.
- 35** Eaton Elementary 20220 Suisun Drive
- 24** Faria Elementary 10155 Barbara Lane
- 15** Garden Gate Elementary 10500 Ann Arbor Ave.
- 43** Hyde Middle School 19325 Bollinger Road
- 14** Kennedy Middle School 821 Bubb Rd.
- 29** Lawson Middle School 10401 Vista Drive
- 13** Lincoln Elementary 21710 McClellan Rd.
- 21** Regnart Elementary 1170 Yorkshire Dr.
- 42** Sedgwick Elementary 19200 Phil Ln.
- 4** Stevens Creek Elementary 10300 Ainsworth Dr.

## Facilities

- 6** Blackberry Farm Golf Course 22100 Stevens Creek Blvd.
- 7** Blackberry Farm Picnic Grounds 21979 San Fernando Ave.
- 31** City Hall 10300 Torre Ave.
- 25** Communication Academy 7337 Bollinger Ave.
- 32** Community Hall 10350 Torre Ave.
- 33** Cupertino Library 10800 Torre Ave.
- 19** Cupertino Sports Center 21111 Stevens Creek Blvd.
- 39** Cupertino Square Ice Center 10123 N. Wolfe Road
- 20** Cupertino Teen Center 21111 Stevens Creek Blvd.
- 9** Deep Cliff Golf Course 107000 Clubhouse Ln.
- 23** Joyful Melodies Music School 10455 Bandlely Drive, Suite 300
- 8** McClellan Ranch Preserve & EEC 22221 McClellan Road
- 1** Monta Vista Recreation Center 22601 Voss Ave.
- 17** Quinlan Community Center 10185 N. Stelling Road
- 18** Senior Center 21251 Stevens Creek Blvd.
- 11** Service Center 10555 Mary Ave.
- 30** West Valley Community Services 10104 Vista Drive

# Important Information

- Registration for Cupertino Residents begins **Oct 31, 2017**
- Registration for Non-Residents begins **Nov 7, 2017**
- Correctly completed registrations will have priority. Registration with incorrect or incomplete information or fees will not be processed.
- If requested, proof of age or proof of Cupertino residency may be required.
- Recreation Schedules will be available for pick-up at the Quinlan Community Center, Sports Center, Senior Center, and City Hall or may be found online at [www.cupertino.org](http://www.cupertino.org).
- Math Olympiads, College Prep, LIT, and Preschool are subject to random processing.

## General Information

<b>Creating an account</b> . . . . .	Call the Recreation and Community Services office at 408-777-3120 to create an account.
<b>Retrieving a forgotten password with a current email address</b>	If you have an account but have forgotten your account PIN/password and the email address on your account is current, you can use the "Forgot My Password" feature on <a href="http://www.reg4rec.org">www.reg4rec.org</a> .
<b>Retrieving account information without a current email address</b>	To protect the sensitive information in our customers' accounts, we will not disseminate information over the phone, or without identification in person.
<b>Wait lists</b> . . . . .	If the class you requested is filled, you will automatically be placed on a waitlist, free of charge. If the class becomes available, we will call you. Payment is due within 24 hours.
<b>Age requirement</b> . . . . .	Where an age is indicated, the participant must be that age by the first day of class. Proof of age may be required.
<b>Class attendance</b> . . . . .	Class attendance is limited to the registered participants ONLY. Sorry, no children in parent's classes and no parents in children's classes.
<b>Make-up classes</b> . . . . .	There are no make-ups for classes you don't attend. If Recreation and Community Services cancels a class meeting, a refund will be issued or a make-up class will be offered if session permits.
<b>Class check-in/check-out</b> . . . . .	All children 0-14 years of age must be checked in and out of classes and activities by a parent or guardian. Please come into the classroom and see the instructor to check your child in and out.
<b>Declined credit card</b> . . . . .	If your credit card is declined, Recreation and Community Services staff will contact you to request payment. If your payment is not received within 24 hours, your registration will be cancelled.
<b>Returned check</b> . . . . .	There is a \$26 fee for each returned check.
<b>Paying with Cash</b> . . . . .	Exact amount required for cash payment.
<b>Fee Waiver Assistance</b> . . . . .	For financial assistance to access recreation programming please contact West Valley Community Services at 408-255-8033.
<b>Disabilities</b> . . . . .	If you have any disability that requires special accommodations in order to participate, please let us know when you register.

# Refund Policy

## Activity withdrawals

Refunds will **not** be issued **3 calendar days or less** before the start of the activity.

Withdrawals requested **7 calendar days or less** prior to the first activity meeting will incur a 10% processing fee.

Withdrawals must be requested in writing at least **8 calendar days** prior to the start of the activity for a full refund.

## 1 day Classes/Events

Refunds will **not** be issued **7 calendar days or less** before a 1 day event/class.

## Course Cancellations

Refunds will be issued if a course is cancelled by Recreation and Community Services

Courses not reaching their minimum enrollment will be cancelled.

## Refunds by Check

Refunds by check take up to six weeks to process. Original payments made in cash will be refunded as a check.

## Refunds by Credit Card

If you paid by credit card, your refund will be applied to your credit card.

## Refund Request

Requests must be submitted in writing and must include: participant's name, address, phone number, name and activity number of the class, and reason for withdrawal.

Submit your refund request by:

1) Email to [refunds@cupertino.org](mailto:refunds@cupertino.org)

2) Mail to or Walk-in

Quinlan Community Center

10185 N Stelling Road

Cupertino, CA 95014

3) Fax to 408-777-1305

## Separate Policies

There are no refunds for: Fitness Passes, Camp Cupertino, and Private Music Lessons. Separate policies apply to Preschool.

Please inquire before registering.

# 4 Ways to Register!

Resident registration begins Oct 31, 2017

Non-resident registration and walk-in registration begins Nov 7, 2017

NOTE: A "resident" is anyone living in the Cupertino city limits (i.e., zip code 95014).  
A "nonresident" is a Cupertino P.O. box address or anyone living outside the Cupertino city limits.

## 1 Online Registration

- Visit [www.reg4rec.org](http://www.reg4rec.org)
- Have your client number and account PIN ready
- Pay with Visa, MasterCard, American Express, or DiscoverCard
- Receipts mailed within 10 working days

## 2 Fax (Held for Random Processing\*)

- Complete a registration form
- Pay with Visa, MasterCard, American Express, or DiscoverCard
- Fax to 408-777-1305
- Receipts mailed within 10 working days

## 3 Walk-in

- Visit our office in the **Quinlan Community Center at 10185 N. Stelling Road, Cupertino**, during these times:

Monday-Thursday	8:00am-10:00pm
Friday	8:00am-5:00pm
Saturday	8:30am-4:30pm

## 4 Mail-in (Held for Random Processing\*)

- Complete registration form
- Include method of payment:
  - By check payable to CITY OF CUPERTINO or by Visa, MasterCard, American Express, or DiscoverCard. There will be a \$26 service charge for all returned checks.
- Mail to:  
Registration  
10185 N. Stelling Road  
Cupertino, CA 95014
- Receipts mailed within 10 working days

\* **Random processing** means that every piece in that day's registration by mail or fax has an equal chance of being selected.



# REGISTRATION FORM

City of Cupertino Recreation and Community Services Department

CUPERTINO

## Section 1 - Parent/ Legal Guardian Information (Please Print)

Primary Phone

Last Name First Name

I confirm my contact information has not changed since my last registration. (Skip to Section 2)

Email Address Alternate Phone

Home Address City Zip Code

Emergency Contact Name Relationship Phone

## Section 2 - Liability Waiver

I understand that my participation in the event or class exposes me to the risk of personal injury, death, or property damage. I hereby acknowledge that I am voluntarily participating in this event or class and I agree to assume such risks, including risk of personal injury, death, or damage to property. In consideration of acceptance of my application to participate in the event or class for which I am participating, I hereby RELEASE, DISCHARGE, AND AGREE NOT TO SUE, the City of Cupertino, the Cupertino Union School District, the Cupertino Public Facilities Corporation, the County of Santa Clara, the Fremont Union High School District, or any of their employees, contractors, volunteers, or agents ("collectively, City") to the fullest extent legally possible from any injury, death, or damage or loss to personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of City or any other participants in the event or class. I understand that City does not guarantee the construction, condition, or safety of the facilities where the event or class is taking place.

In consideration for being permitted to participate in the event or class, I hereby agree, for myself, my heirs, administrators, executors, and assigns, that I shall indemnify, defend and hold harmless City from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event or class. I further allow my photograph to be taken and used for City purposes without compensation. I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL.

IF PARTICIPANT IS UNDER 18: I AM THE PARENT OR GUARDIAN OF THE STUDENT ENROLLED IN THIS EVENT OR CLASS AND HAVE EXECUTED THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE. I HAVE THE LEGAL CAPACITY TO SIGN AND ACT ON BEHALF OF THE STUDENT, AND AGREE TO BIND MYSELF, THE STUDENT, HEIRS, ADMINISTRATORS, AND ASSIGNS TO ITS TERMS.

**PARTICIPANT SIGNATURE**

(Parent/ Legal Guardian if under 18)

[Signature Line]

**DATE**

[Date Line]

## Section 3 - Course Information/ Payment

Please check this box if you have any special needs requiring accommodations for the participant.

Participant Name (First & Last)	Birthdate if under 18	M/F	Grade	Activity Title	Code 1st Choice	Code 2nd Choice	Fee

Total Enclosed \$

**CREDIT CARD PAYMENT** (check one):

Visa  MasterCard  Discover  AMEX



Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC#: \_\_\_\_\_ Authorized Amount: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Authorized Signature : \_\_\_\_\_

### PAYMENT OPTIONS:

- Checks—Payable to "City of Cupertino"
- Credit Card—Visa, MasterCard, Discover, AMEX
- Cash—Exact amount required (DO NOT MAIL)

### Mail your completed registration form to:

Registration  
10185 N. Stelling Road  
Cupertino, CA 95014  
Phone: 408-777-3120 Fax: 408-777-1305