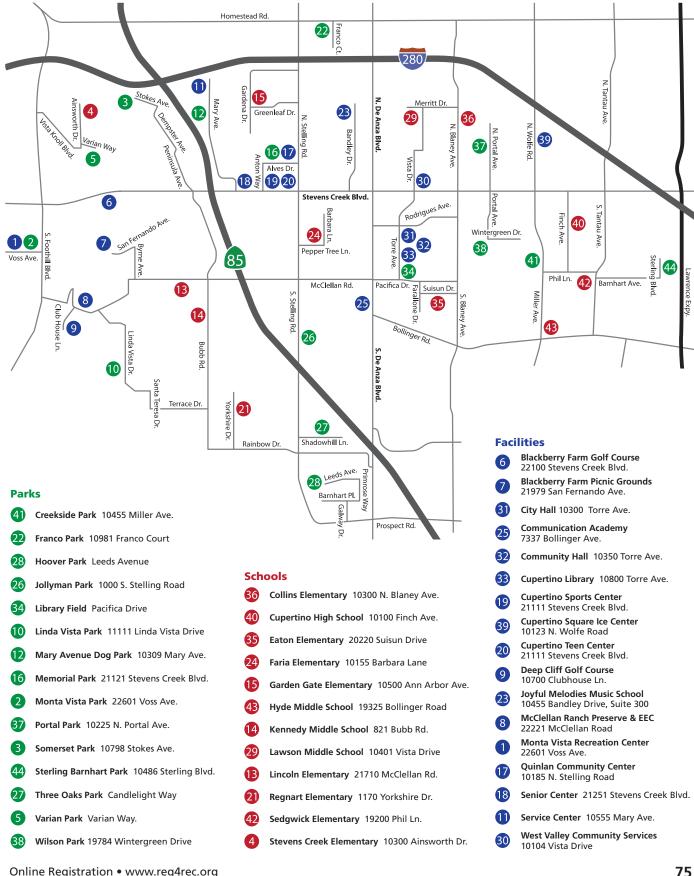
# **Cupertino Parks**

| City Parks & Locations                                | Play<br>Structure | Grass<br>Area | Picnic<br>Area | BBQ | Tennis<br>Court | Basketball<br>Court | Sport<br>Feilds | Restroom |
|---|-------------------|---------------|----------------|-----|-----------------|---------------------|-----------------|----------|
| Blackberry Farm*<br>21979 San Fernando Ave.           |                   | •             | 주              | *   |                 |                     |                 | ŤŤ       |
| <b>Canyon Oak Park</b><br>21150 Canyon Oak Way        | A                 |               |                |     |                 |                     |                 |          |
| <b>Creekside</b><br>10455 Miller Ave.                 | A                 |               | 주              | *   |                 |                     |                 | ŤŤ       |
| <b>Franco Park</b><br>10981 Franco Court              | A                 |               | Ŧ              |     |                 |                     |                 |          |
| Hoover Park<br>Leeds Ave.                             | A                 |               | Ŧ              | *   |                 |                     |                 |          |
| Jollyman Park<br>1000 S. Stelling Road                | A                 |               | 주              | *   |                 |                     |                 | ŤŤ       |
| <b>Library Field</b><br>Pacifica Drive                |                   |               |                |     |                 |                     |                 |          |
| Linda Vista Park*<br>11111 Linda Vista Drive          |                   | •             | Æ              | *   |                 |                     |                 | ŤŤ       |
| Mary Avenue Dog Park<br>10309 Mary Ave                |                   |               |                |     |                 |                     |                 |          |
| Memorial Park*<br>21121 Stevens Creek Blvd.           |                   | •             | Ŧ              | *   | $\bigcirc$      |                     |                 | ŤŤ       |
| Monta Vista Park<br>22601 Voss Ave.                   |                   |               |                |     |                 |                     |                 | ŤŤ       |
| Portal Park*<br>10225 N. Portal Ave.                  |                   | •             | Ŧ              | *   |                 |                     |                 | ŤŤ       |
| Somerset Park<br>10798 Stokes Ave.                    |                   | •             | 주              | *   |                 |                     |                 |          |
| <b>Sterling Barnhart Park</b><br>10486 Sterling Blvd. |                   | •             | Ŧ              |     |                 |                     |                 |          |
| <b>Three Oaks Park</b><br>Candlelight Way             |                   | •             | A              | *   |                 |                     |                 |          |
| <b>Varian Park</b><br>Varian Way                      |                   |               | Ŧ              | *   |                 |                     |                 |          |
| <b>Wilson Park</b><br>19784 Wintergreen Drive         |                   |               | 주              | *   |                 |                     |                 | ŤŤ       |

Cupertino offers many beautiful parks for your enjoyment, from large areas with expansive lawns to smaller neighborhood parks. \*Blackberry Farm, Linda Vista, Memorial, and Portal, offer picnic/barbecue areas that can be reserved. Reservations for Linda Vista, Memorial, and Portal must be made in person at the Quinlan Community Center at 10185 N. Stelling Rd., Cupertino, CA 95014. Reservation hours are Monday-Thursday from 8 am-10 pm, Friday from 8 am-5 pm, and Saturday from 8:30 am-4:30 pm. Reservations for Blackberry Farm can be made by calling 408-777-3140, online at www.blackberryfarm.org/reservation, or in person at Blackberry Farm, see www.cupertino.org for current office hours.

# School, Facility, & Park Locations



# **Important Information**

- Registration for Cupertino Residents begins April 10, 2018
- Registration for Non-Residents begins April 17, 2018
- Correctly completed registrations will have priority. Registration with incorrect or incomplete information or fees will not be processed.
- If requested, proof of age or proof of Cupertino residency may be required.
- Recreation Schedules will be available for pick-up at the Quinlan Community Center, Sports Center, Senior Center, and City Hall or may be found online at www.cupertino.org.
- Math Olympiads, College Prep, LIT, and Preschool are subject to random processing.

# **General Information**

Creating an account. .......... Call the Recreation Office at 408-777-3120 to create an account.

| Retrieving a forgotten password with a current email address   | If you have an account but have forgotten your account PIN/password and the email address on your account is current, you can use the "Forgot My Password" feature on www.reg4rec.org.   |
|--|--|
| Retrieving account information without a current email address | To protect the sensitive information in our customers' accounts, we will not disseminate information over the phone, or without identification in person.  |
| Wait lists   | If the class you requested is filled, you may be placed on a waitlist, free of charge. If the class becomes available, we will call you. Payment is due within 24 hours.   |
| Age requirement  | Where an age is indicated, the participant must be that age by the first day of class. Proof of age may be required.   |
| Class attendance   | Class attendance is limited to the registered participants ONLY. Sorry, no children in parent's classes and no parents in children's classes.  |
| Make-up classes  | There are no make-ups for classes you don't attend. On occasion, a class/<br>activity will be canceled due to weather, instructor availability or unforeseen<br>emergencies. If Recreation and Community Services cancel a class meeting, a<br>refund will be issued or a make-up class will be offered if schedule permits. |
| Class check-in/check-out                                       | All children 0-14 years of age must be checked in and out of classes and activities by a parent or guardian. Please come into the classroom and see the instructor to check your child in and out.   |
| Declined credit card   | If your credit card is declined, Recreation and Community Services staff will contact you to request payment. If your payment is not received within 24 hours, your registration will be canceled.   |
| Returned check   | There is a \$26 fee for each returned check.   |
| Paying with Cash   | Exact amount required for cash payment.  |
| Scholarships   | Limited scholarship grants are available for youth recreation programs/classes.<br>Our scholarships program is administered by the West Valley Community<br>Services. To apply, contact WVCS or call 408-255-8033 for more information.  |
| Disabilities   | If you have any disability that requires special accommodations in order to participate, please let us know when you register.   |

# **Refund Policy**

| Activity withdrawals      | Refunds will <b>not</b> be issued <b>3 calendar days or less</b> before the start of the activity.  |  |  |  |  |  |
|---------------------------|---|--|--|--|--|--|
|                           | Withdrawals requested <b>4-7 calendar days</b> prior to the first activity meeting will incur a 10% processing fee.   |  |  |  |  |  |
|                           | Withdrawals must be requested in writing at least <b>8 calendar days</b> prior to the start of the activity for a full refund.  |  |  |  |  |  |
| 1-day Classes/Events      | Refunds must be requested in writing at least <b>8 calendar days</b> prior to start of 1-day class/event.   |  |  |  |  |  |
| Aquatics Policy           | Request for course withdrawals from aquatics classes must be submitted<br>at least <b>14 calendar days</b> prior to the start of the first class meeting. No<br>refunds will be issued for aquatics classes if the request is made less than<br>14 days prior to the first class meeting. |  |  |  |  |  |
|                           | Transfers will not be allowed once the class has begun.   |  |  |  |  |  |
| Course Cancellations      | Refunds will be issued if a course is canceled by Recreation and<br>Community Services.<br>Courses not reaching their minimum enrollment will be canceled.  |  |  |  |  |  |
| Refunds by Check          | Refunds by check take up to six weeks to process. Original payments made in cash will be refunded as a check.   |  |  |  |  |  |
| Refunds by Credit<br>Card | If you paid by credit card, your refund will be applied to your credit card.  |  |  |  |  |  |
| Refund Request            | Requests must be submitted in writing and must include: participant's name, address, phone number, name and activity number of the class, and reason for withdrawal.  |  |  |  |  |  |
|                           | Three easy ways to submit your refund request:  |  |  |  |  |  |
|                           | 1) Email to refunds@cupertino.org   |  |  |  |  |  |
|                           | 2) Mail to or Walk-in   |  |  |  |  |  |
|                           | Quinlan Community Center<br>10185 N Stelling Road<br>Cupertino, CA 95014  |  |  |  |  |  |
|                           | <b>3)</b> Fax to 408-777-1305   |  |  |  |  |  |
| Separate Policies         | There are no refunds for: Fitness Passes, Camp Cupertino, and Private<br>Music Lessons. Separate policies apply to Preschool.   |  |  |  |  |  |
|                           | Please inquire before registering.  |  |  |  |  |  |

# 4 Ways to Register!

### **Resident registration begins April 10, 2018**

### Non-resident registration and walk-in registration begins April 17, 2018

NOTE: A "resident" is anyone living in the Cupertino city limits (i.e., zip code 95014). A "nonresident" is a Cupertino P.O. box address or anyone living outside the Cupertino city limits.

## Online Registration

- Visit www.reg4rec.org
- Have your client number and account PIN ready
- Pay with Visa, MasterCard, American Express, or DiscoverCard
- Receipts mailed within 10 working days

## **>** Fax (Held for Random Processing\*)

- Complete a registration form
  - Pay with Visa, MasterCard, American Express, or DiscoverCard
  - Fax to 408-777-1305
  - Receipts mailed within 10 working days

## **≺** Walk-in

 Visit our office at the Quinlan Community Center at 10185 N. Stelling Road, Cupertino, during these times:

| Monday-Thursday | 8:00am-10:00pm |
|-----------------|----------------|
| Friday          | 8:00am-5:00pm  |
| Saturday        | 8:30am-4:30pm  |

### Mail-in (Held for Random Processing\*)

- Complete registration form
  - Include method of payment:
  - By check payable to CITY OF CUPERTINO or by Visa, MasterCard, American Express, or DiscoverCard. There will be a \$26 service charge for all returned checks.
  - Mail to: Registration 10185 N. Stelling Road Cupertino, CA 95014
  - Receipts mailed within 10 working days

<sup>\*</sup> Random processing means that every piece in that day's registration by mail or fax has an equal chance of being selected.



## **REGISTRATION FORM**

**City of Cupertino Recreation and Community Services Department** 

#### Section I - Parent/ Legal Guardian Information (Please Print)

| one |
|-----|
|     |

|  | Last Name Firs | irst Name |
|--|----------------|-----------|
|--|----------------|-----------|

I confirm my contact information has not changed since my last registration. (Skip to Section 2)

| Email Address A        |              |      |  | Alternate Phone |          |  |
|------------------------|--------------|------|--|-----------------|----------|--|
| Home Address           |              | City |  | _               | Zip Code |  |
| Emergency Contact Name | Relationship |      |  | Phone           |          |  |

#### Section 2 - Liability Waiver

I understand that my participation in the event or class exposes me to the risk of personal injury, death, or property damage. I hereby acknowledge that I am voluntarily participating in this event or class and I agree to assume such risks, including risk of personal injury, death, or damage to property. In consideration of acceptance of my application to participate in the event or class for which I am participating, I hereby RELEASE, DISCHARGE, AND AGREE NOT TO SUE, the City of Cupertino, the Cupertino Inschool District, the Cupertino Public Facilities Corporation, the County of Santa Clara, the Fremont Union High School District, or any of their employees, contractors, volunteers, or agents ("collectively, City") to the fullest extent legally possible from any injury, death, or damage or loss to personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of City or any other participants in the event or class. I understand that City does not guarantee the construction, or safety of the facilities where the event or class is taking place.

In consideration for being permitted to participate in the event or class, I hereby agree, for myself, my heirs, administrators, executors, and assigns, that I shall indemnify, defend and hold harmless City from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event or class. I further allow my photograph to be taken and used for City purposes without compensation. I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL.

IF PARTICIPANT IS UNDER 18: I AM THE PARENT OR GUARDIAN OF THE STUDENT ENROLLED IN THIS EVENT OR CLASS AND HAVE EXECUTED THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE. I HAVE THE LEGAL CAPACITY TO SIGN AND ACT ON BEHALF OF THE STUDENT, AND AGREE TO BIND MYSELF, THE STUDENT, HEIRS, ADMINISTRATORS, AND ASSIGNS TO ITS TERMS.

#### PARTICIPANT SIGNATURE

(Parent/ Legal Guardian if under 18)

DATE

#### Section 3 - Course Information/ Payment

Please check this box if you have any special needs requiring accommodations for the participant.

| <b>Participant Name</b><br>(First & Last) | Birthdate<br>if under 18 | M/F | Grade | Activity Title | Code<br>Ist Choice | Code<br>2nd Choice | Fee |
|---|--------------------------|-----|-------|----------------|--------------------|--------------------|-----|
|   |                          |     |       |                |                    |                    |     |
|   |                          |     |       |                |                    |                    |     |
|   |                          |     |       |                |                    |                    |     |
|   |                          |     |       |                |                    |                    |     |
|   |                          |     |       |                |                    |                    |     |
|   |                          |     |       |                | Total Enclosed     | \$                 |     |

| CREDIT CARD PAYMENT (check one):<br>VisaMasterCardDiscoverAMEX | <ul> <li>PAYMENT OPTIONS:</li> <li>Checks—Payable to "City of Cupertino"</li> </ul>                                |
|--|--|
| Credit Card Number:  | <ul> <li>Credit Card—Visa, MasterCard, Discover, AMEX</li> <li>Cash—Exact amount required (DO NOT MAIL)</li> </ul> |
| Expiration Date: CVC# : Authorized Amount:                     | Mail your completed registration form to:  |
| Cardholder Name:   | Registration<br>10185 N. Stelling Road   |
| Authorized<br>Signature :                                      | Cupertino, CA 95014<br>Phone: 408-777-3120 Fax: 408-777-1305   |