



RECREATION AND COMMUNITY SERVICES DEPARTMENT

QUINLAN COMMUNITY CENTER
10185 NORTH STELLING ROAD • CUPERTINO, CA 95014
(408) 777-3120 • FAX (408) 777-3137

CUPERTINO PRESCHOOL REFUND POLICY

For requests received **14 days or more prior to the start of the school year**, a full refund will be granted.

For requests received **13 days or less prior to the start of the school year, or after the school year has started**, a 50% refund may be granted until the halfway point of the quarter. After the halfway point of the quarter, refunds will be pro-rated.

No refunds will be issued after April 1st

No refunds will be issued for field trips that you are unable to attend.

A refund must be requested in writing. Include participant's name, address, phone number, name and activity number of the class. Three ways to submit refund requests:

- Mail or Walk-in at the Quinlan Community Center
10185 N. Stelling Road, Cupertino, CA 95014
- Email request to refunds@cupertino.org
- Fax your request to 408-777-1305

LUNCH BUNCH REFUND POLICY

Lunch Bunch is **non-refundable**. Lunch Bunch Day Passes are **non-refundable** and **non-transferable**.

Lunch Bunch is not scheduled during field trip days unless exception is made.

Late pick-up policy also applies to Lunch Bunch.

Day Passes are encouraged to try out the class. If parents are interested, Lunch Bunch will be prorated for classes missed.

Tax ID: 94-6027368