

APPENDIX D

SCVWD MEETING MINUTES

- SCVWD Coordination Meeting #1 Minutes
- SCVWD Coordination Meeting #2 Minutes
- SCVWD Coordination Meeting #3 Minutes

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MEETING MINUTES

**SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
Regnart Creek Trail Feasibility Study**

Santa Clara Valley Water District (SCVWD) Kick-off Meeting

Date and Time: November 28, 2017 – 3:00 p.m.

Location: SCVWD Offices, 5750 Almaden Expy San Jose, CA 95118

Minutes By: HMH

Attended By:

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|----------------|-----------|--------------------|-------------------|
| Sue Tippets | SCVWD | David Stillman | City of Cupertino |
| Usha Chatwani | SCVWD | Jennifer Chu | City of Cupertino |
| Cody Houston | SCVWD | Jon Cacciotti | HMH |
| Devin Mody | SCVWD | Michelle Vera Cruz | HMH |
| Brian Fletcher | Callander | Jodi Starbird | David J. Powers |

| <u>DISCUSSION</u> | <u>ACTION</u> |
|---|----------------------|
| <p>1. Introductions & Key Staff</p> <ul style="list-style-type: none"> a. Usha Chatwani – SCVWD b. Jen Chu – City of Cupertino c. Jon Cacciotti – HMH Engineers <p>2. Project Description</p> <ul style="list-style-type: none"> a. A portion of the Cupertino Loop known as Regnart Creek Trail is subject to a feasibility study conducted by HMH. The feasibility study is projected to be reviewed by Cupertino City Council in Spring 2018. b. The Regnart Creek Project would utilize the existing Regnart Creek maintenance access road from Pacifica Dr to the west to E. Estates Dr to the east. <p>3. SCVWD Long Term Plans</p> <ul style="list-style-type: none"> a. SCVWD has an Asset Management Plan that describes the operations and maintenance work to be performed on existing SCVWD facilities. <ul style="list-style-type: none"> i. Regnart Creek is subject to routine maintenance such as vegetation removal and herbicide applications. b. Regnart Creek in the project area has known slope failures and SCVWD may have future slope stability projects. c. No specific capacity improvements for Regnart Creek are planned at this time. <p>4. SCVWD Creek History</p> <ul style="list-style-type: none"> a. Current Creek Conditions <ul style="list-style-type: none"> i. Regnart Creek has been stable until the past few years. | |



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| <ul style="list-style-type: none">iv. Lighting along trail is not permitted.v. SCVWD regular maintenance of trail and associated closures should be properly conveyed and communicated to trail users through signage and public outreach.vi. SCVWD may need gates at all access points to close the trail for maintenance.vii. No physical separation between the creek and the trail is preferred, however to address safety concerns; low-height, open fencing is allowed.viii. SCVWD interested in alternative, permeable trail surfaces.ix. SCVWD indicated that a new joint-use agreement will need to be established between the City of Cupertino and SCVWD if the trail is constructed. | <p>HMH to research alternative paving solutions for trail.</p> |
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MEETING MINUTES

**SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
Regnart Creek Trail Feasibility Study**

Santa Clara Valley Water District (SCVWD) Kick-off Meeting

Date and Time: April 4, 2018 – 2:00 p.m.

Location: SCVWD Offices, 5750 Almaden Expy San Jose, CA 95118

Minutes By: HMH

Attended By:

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|---------------|-------|--------------------|-------------------|
| Sue Tippets | SCVWD | David Stillman | City of Cupertino |
| Usha Chatwani | SCVWD | Jennifer Chu | City of Cupertino |
| Cody Houston | SCVWD | Jon Cacciotti | HMH |
| Devin Mody | SCVWD | Michelle Vera Cruz | HMH |

| <u>DISCUSSION</u> | <u>ACTION</u> |
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| <p>1. Introductions & Key Staff</p> <ul style="list-style-type: none"> a. Usha Chatwani – SCVWD b. David Stillman – City of Cupertino c. Jon Cacciotti – HMH Engineers <p>2. Project Status Update</p> <ul style="list-style-type: none"> a. Two public outreach meetings, one “Walkshop” <ul style="list-style-type: none"> i. Primary concerns of the public are privacy, safety, and security. b. Proposed Improvements <ul style="list-style-type: none"> i. Various trail element alternatives aim to address the public’s concerns ii. Bridge crossings at Wilson park are proposed in order to maintain SCVWD access ramp and to create a connection to Wilson Park. <p>3. Proposed Improvements</p> <ul style="list-style-type: none"> a. Conceptual Alignment <ul style="list-style-type: none"> i. Trail alignment begins at the intersection of Torre Ave and Pacifica Dr and terminates at E Estates Drive before existing Regnart Creek trail tees into Creekside Park. ii. Trail alignment crosses Regnart Creek twice near Wilson Park to avoid existing SCVWD maintenance ramp. Bridges are proposed to achieve this crossing. b. Trail Features <ul style="list-style-type: none"> i. Railing | |



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| <ul style="list-style-type: none">1. To address safety concerns, railing along the top of bank, adjacent to the trail, is proposed for the entirety of the trail as the creek bank exceeds a 3:1 slope.2. SCVWD opposes railing as it restricts maintenance and contributes to bank instability and erosion.3. Slope instability and susceptibility to erosion increase as bank slopes increase.4. City to evaluate liability concerns for pedestrian safety along steep banks. <p>ii. Privacy Screening</p> <ul style="list-style-type: none">1. Screening provided by fencing, fence extensions, soundwalls, and metal/acrylic panels are proposed to potentially address privacy concerns.2. Proposed privacy screen footprint shall be minimized and shall abut existing fencing to the extent practicable as to not decrease maintenance access width substantially.3. SCVWD has a cost-sharing program for the replacement or installation of wooden or chain link fencing between District land and adjoining properties. City of Cupertino is to adopt similar cost-sharing agreement for fencing/screening installed by this project. <p>iii. Safety Features</p> <ul style="list-style-type: none">1. Security cameras and emergency push buttons may only be placed in public open spaces (road crossings, Civic Center), not along trail.2. Yves Zsutty from the City of San Jose can provide insight on the feasibility of providing security measures along trails. <p>iv. Trail Surface</p> <ul style="list-style-type: none">1. Trail surfaces shall be capable to withstand loading from SCVWD large maintenance vehicles and machines.2. Preferred SCVWD access width is 18'-22'.3. Trail surface width shall be as wide as possible but not less than 12' wide.4. Pervious pavement is the preferred trail surface as it will avoid C3 requirements.5. No new outfalls are proposed. The project proposes to tie into the existing system.6. Bioswales triggered by C3 treatment shall be minimized and shall abut existing fencing as to not decrease maintenance access widths substantially. <p>v. Bride Crossing</p> | <p>SCVWD to provide City of Cupertino with fence cost-sharing agreement language.</p> |
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| <ol style="list-style-type: none">1. 13'-15' vertical clearance from channel bottom to bridge deck is needed for maintenance equipment.2. For maintenance purposes, access points to the trail shall have gates.3. The maintenance ramp in this location is accessed approximately every 10 years. SCVWD is agreeable to removeable bridge structures that can be removed and preplaced by the City to facilitate creek work. <p>4. Next Steps</p> <ol style="list-style-type: none">a. Public Outreach<ol style="list-style-type: none">i. Trail alignment and trail elements that address public concerns will be presented at the public outreach meeting on April 23, 2018.ii. Public preferences and SCVWD preferences will be considered and evaluated in order to arrive at a recommended trail design. | |
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MEETING MINUTES

**SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
Regnart Creek Trail Feasibility Study**

Santa Clara Valley Water District (SCVWD) Kick-off Meeting

Date and Time: July 11, 2018 – 10:00 a.m.

Location: SCVWD Offices, 5750 Almaden Expy San Jose, CA 95118

Minutes By: HMH

Attended By:

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|---------------|-------|--------------------|-------------------|
| Sue Tippets | SCVWD | David Stillman | City of Cupertino |
| Usha Chatwani | SCVWD | Jennifer Chu | City of Cupertino |
| Chad | SCVWD | Jon Cacciotti | HMH |
| | | Michelle Vera Cruz | HMH |

| <u>DISCUSSION</u> | <u>ACTION</u> |
|--|---|
| <p>1. Introductions & Key Staff</p> <ul style="list-style-type: none"> a. Usha Chatwani – SCVWD b. David Stillman – City of Cupertino c. Jon Cacciotti – HMH Engineers <p>2. Project Status Update</p> <ul style="list-style-type: none"> a. Public Outreach Meeting & Meeting with Lozano Ln/De Palma Lane Residents <ul style="list-style-type: none"> i. Primary concerns of the public are privacy, safety, and security. ii. Creek structure alternatives presented to Lozano Ln/De Palma. If project was approved, Lozano Lane/De Palma Lane residents preferred the box culvert alternative. b. Trail Feasibility Study <ul style="list-style-type: none"> i. HMH is providing creek trail alternatives based on community, City, and SCWD input and will evaluate these alternatives based on, but not limited to, SCVWD maintenance access and environmental impacts <p>3. Recommended Improvements</p> <ul style="list-style-type: none"> a. Railing <ul style="list-style-type: none"> i. Removable split railing is proposed along the edge of the trail, at least 2’ from top of bank to allow for SCVWD maintenance and to not contribute to slope failures of creek bank. | <p>SCVWD to provide vegetation maintenance schedule</p> |



b. Fencing

- i. Fence replacement is the proposed privacy screening alternative as other alternatives have a footprint that will reduce SCVWD maintenance access if constructed on the creek side of existing private fencing.

c. Trail Surfacing

- i. Porous pavement is the proposed trail surface material to mitigate stormwater runoff.

d. Alignment

- i. The box culvert and cantilevered trail alternatives adjacent to Lozano Lane and De Palma Lane are not recommended by the SCVWD due to major local and federal environmental implications regarding the creek.
- ii. Removable bridge crossings to and from Wilson park are recommended to make it possible for SCVWD to maintain the creek in this section. Bridges shall be as far away from existing creek maintenance ramp as feasible.

4. Next Steps

a. Finalize Feasibility Study

- i. HMH will provide a draft study for SCVWD review by 8/1/2018
- ii. Council meeting for project approval on 8/21/2018