

# Housing Commission FY 2019-20 Work Program



Project/Task	Project Objective	Driven by mandate, law, or Council priority/direction? (If yes, please specify)	Resources Needed (e.g. funding and # of staff hours)	Estimated Completion Date	Measurement Criteria (How will we know how we are doing?)
<b>Housing Strategies</b>	Explore the development of strategies that provides a variety of products across the affordability levels including housing for the developmentally disabled, as well as those with moderate, low, very low, and extremely	City Work Program FY 2019-20	\$20,000 / 50 hours	Spring 2020	Draft of effective strategies and tools presented to Housing Commission, Planning Commission, and City Council.
<b>Homelessness</b>	Conduct audit of services available in Cupertino for the homeless community; confirm estimates of homelessness in Cupertino; explore solutions for	City Work Program FY 2019-20	\$10,000 / 25 hours	Spring 2020	Report on status of homelessness presented to Housing Commission and City Council.
<b>Engage with Philanthropic Organizations to find a way to build ELI housing units for Developmentally Disabled and Engage with Habitat for Humanity (or other nonprofit) to build ownership housing at 10301 Byrne Avenue</b>	1) Identify ways to build ELI housing units for developmentally disabled. 2) Look at possibility of building 6-8 affordable ownership townhomes.	City Work Program FY 2019-20	\$150,000 plus additional development costs to be determined after feasibility study / 150 hours	Spring 2020 / Summer 2020	Assist developers/nonprofits, completion of feasibility study.
<b>BMR Linkage Fees Update</b>	Consider increasing linkage fees for residential and non-residential projects to provide funding for BMR affordable units.	City Work Program FY 2019-20	\$175,000, 100 hours	Summer 2019	Housing Commission study session, Planning Commission study session, City Council study session.
<b>Incentives to Build Accessory Dwelling Units (ADUs)</b>	Provide incentives to build ADUs (which provide affordable housing opportunities) by reviewing ordinance and reducing fees.	City Work Program FY 2019-20	\$0, 40 hours	Dec-19	Housing Commission presentation and recommendation, Planning Commission item, City Council item.
<b>Short-Term Rentals (STRs)</b>	Develop a regulatory program to regulate and collect Transient Occupancy Tax (TOT) from STRs.	City FY 2019-20 Work Program	\$17,000, 500 hours	Fall 2019	Housing Commission presentation and recommendation.
<b>Identifying a list of City owned parcels to be considered for affordable housing (APN, lot size, land use)</b>	Identify sites for potential affordable housing developments.	N/A	\$0 / 2 hours	Fall 2019	Housing Commission presentation and recommendation.
<b>Invite community groups to present affordable housing topics</b>	Learn about organizations that serve Cupertino.	N/A	\$0 / 2 hours	Ongoing	Housing Commission presentations.
<b>Monitor, Participate and Report on regional housing meetings including ABAG, RHNA, and HCD.</b>	Commissioners to follow meetings and participate in the process when possible.	Council direction	\$0 / 2 hours	Ongoing	Commissioner reporting on regional housing meetings including ABAG, RHNA, and HCD.