



PUBLIC WORKS DEPARTMENT

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LIBRARY PROGRAM ROOM EXPANSION

Stakeholder Meeting

Zoom Virtual Meeting

April 16, 2020, 3:00 – 4:30 PM

Minutes

Roll Call: Darcy Paul, Dianne Thompson, Roger Lee, Michael Zimmermann, Benaifer Dastoor, Chuck Griffen, Jennifer Weeks, Clare Varesio, Henry Sang Jr, Kiran Varshneya, Qin Pan, Amanda Wo

Visitors: James Davis, Citizen
Jay Manzo, EHDD Architects
Lindsey Quinones, EHDD Architects
Jennifer Devlin, EHDD Architects

1. Instructions

After Roger Lee acknowledged each attendee, he provided instructions on “raising a hand” for attendees to be able to talk during the meeting.

Vice Mayor Darcy Paul welcomed the group and made comments on the project.

2. Stakeholder Input

Jennifer Devlin from EHDD provided an overview of the project outlining the room expansion elements.

Stakeholders provided comments and presentation slides on project considerations and elements.

Michael Zimmermann discussed meeting with the structural subconsultant and mechanical electrical subconsultant.

3. **Summary**

4. **Approval of Minutes**

Kiran Varshneya made a motion to accept the April 9, 2020 meeting minutes with corrections adding the year 2020 to the April 23 date in paragraph 3 in Agenda Item 4 and updating the correct date in the Next Steps to April 16, 2020. Roger Lee seconded. The motion passed unanimously.

5. **Project Update**

Jennifer Devlin provided information about the Program Elements.

6. **Next Steps**

Jennifer Devlin from EHDD shared that they will look at alternative layouts to the concept plan to address program needs and will request stakeholder feedback.

Next Meeting – April 23, 2020