



**PUBLIC WORKS DEPARTMENT**

CITY HALL  
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**LIBRARY ROOM EXPANSION  
Stakeholder Meeting Notes  
Zoom Meeting (Meeting ID emailed)  
Thursday, September 3, 2020  
4:30 - 5:30 pm**

Attendees: Darcy Paul, Dianne Thompson, Roger Lee, Amanda Wo, Chuck Griffen, Clare Varesio, Henry Sang Jr., Jennifer Weeks, Jim Davis, Kiran Varshneya, Qin Pan

1. Instructions – Muted, Raise Hands to Speak  
Roger Lee provided a reminder for people to mute themselves and raise their hand when they want to speak.  
  
Darcy Paul and Dianne Thompson provided thanks to staff and stakeholders for success with the Library Expansion Design Build Team Interviews and selection.
2. Overview of Rodan/SVA Amended Proposal  
Dianne Thompson shared information about the Rodan/SVA amended proposal. There was discussion about possible donor wall designs and teaching with construction video opportunities.
3. Project Schedule  
August 18 – Award of DBE contract by City Council  
August 31 – Notice to Proceed for Design Services to DBE  
February 2021 - demolition to begin  
December 2021 - construction complete
4. Conference Room Project  
Chuck Griffen and Clare Varesio shared an update about the conference room project. There was additional discussion about fundraising efforts, furniture and air flow.

**Next Meeting: Late September or early October Zoom Meeting**