



RSCP OPERATIONAL PLAN APPLICATION

Community Development Department
 10300 Torre Avenue
 Cupertino, CA 95014
 (408) 777-3251

housing@cupertino.org
<http://www.cupertino.org/housing>

HOST SITE INFORMATION

APPLICANT NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

EMAIL _____

PHONE _____ PHONE (M) _____

PROPERTY OWNER NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

EMAIL _____

PHONE _____ PHONE (M) _____

ACKNOWLEDGEMENT & SIGNATURES

Please initial to acknowledge the following statements:

- _____ *I have read and understand the Rotating Safe Car Park (RSCP) Operational Guidelines.*
- _____ *I confirm that the number of guests on site at any given time shall not exceed 25 individuals.*
- _____ *I confirm that the hours of operation shall not exceed 6:00 P.M. to 7:00 A.M.*
- _____ *I confirm that adequate supervision will be provided.*
- _____ *I confirm that fire safety regulations will be met.*
- _____ *I confirm that the operational period shall not exceed a total of 2 months in a 12-month period.*
- _____ *I understand that approval may be withdrawn if the host site does not operate in accordance with the Cupertino Municipal Code or the approved Operational Plan.*

X

Applicant's Signature	Print Applicant's Name	Date
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I declare under penalty of perjury that I am the owner of said property or have Power of Attorney (attach copy) from said property owner and that I consent to the above-described application and I authorize City staff to visit the site in order to take photographs, slides and/or videotape that may be shown at a city meeting.

X

Property Owner's Signature	Print Property Owner's Name	Date
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SUBMITTAL REQUIREMENTS

- Prior to operating, all Cupertino RSCP host sites shall submit an Operation Plan to be approved by the City Manager, or his/her designee, and the County Sherriff. The Operation Plan shall include the following information:
- Site operational information:
 - Site address
 - Days & hours of operation
 - Site & RSCP team emergency contact information
 - Specify how the host will provide adequate supervision & comply with fire safety regulations
 - List of services to be provided at the site
 - Site Plan
 - Sample Guest Acknowledgement Form to be distributed to guests