



R1 EXCEPTION APPLICATION FORM

Community Development Department
10300 Torre Avenue
Cupertino, CA 95014

(408) 777-3308 / Fax (408) 777-3333
planning@cupertino.org
http://www.cupertino.org/planning

Project Address	APN(s)
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PROPERTY OWNER		APPLICANT	
Name		Contact Person / Company	
Address		Address	
City		City	
State	Zip	State	Zip
Phone ()	Email	Phone ()	Email
Property Owner Signature		Applicant Signature	
Date		Date	

Brief Project Description

I certify that the foregoing statements are true and correct to the best of my knowledge. I understand that a misrepresentation of any submitted data may invalidate an approval by the Director of Community Development, Design Review Committee, Planning Commission or City Council of this application. I understand that the application may be withdrawn if my authorized representative or I am not present at the scheduled meeting(s) unless a written request for postponement has been presented to the applicable review body. I have discussed this application with the Public Works staff and I understand the public improvement requirements associated with this proposal. I understand application fees are nonrefundable.

X _____
Applicant's Signature Date

I declare under penalty of perjury that I am the owner of said property or have Power of Attorney (attach copy) from said property owner and that I consent to the above-described application and I authorize City staff to visit the site in order to take photographs, slides and/or videotape that may be shown at a city meeting. I understand application fees are nonrefundable.

X _____
Property Owner's Signature Print Property Owner's Name Date

Staff use only:

Application accepted by _____ on _____ File No.(s): _____

Application type: _____

For Amendments or Modifications, list the original permit: _____



CUPERTINO

APPLICATION REQUIREMENTS

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Fees

R1 Exception Fee	\$4,673	Non-refundable fee
Public Noticing Fee	\$268	Non-refundable fee; Adjacent neighbors will be noticed
Categorical Exemption	\$180	Non-refundable fee
Categorical Exemption Filing Fee	\$50	Non-refundable fee
Architectural Consultant Deposit	\$2,300*	*Applicant will pay Consultant invoice amount plus 15% City admin fee per invoice
ESTIMATED TOTAL	\$7,471	

Requirements

- Application Form and Public Works Confirmation
- Application Fees and Deposit
- Plan Set Requirements
 - *Electronic plan set with individual sheets*
 - ****Additional plans may be necessary depending on the particular exception(s) being requested.**

Plan Set Contents

Vicinity Map, Project Data

Site Plan

- Scale & north arrow.
- Lot line dimensions, setbacks and dimensions from the building to property lines.
- Location of existing and proposed building wall and eave lines (including decks and balconies).
- For encroachment into a setback: Location of proposed building wall lines and existing building wall lines of buildings on adjoining properties.
- Existing/proposed finished floor elevation of subject property and adjoining lot buildings.
- Accurate location, size, species type and spread of existing trees on property and in public ROW.

Floor Area Diagram

- Show the first floor and second floor areas that are being added as floor area ratio.

Floor Plans

- Fully dimensioned floor plans.
- Show the first story roof on the second story floor plan.

Elevation and Cross Section Plans

- Building dimensions, first and second floor plate heights and total height.
- Indicate the single-story building envelope as described in Section 19.28.060 G (2) of the R1 Ord.

Roof Plans

- Plans for all roof levels showing ridge lines, materials, pitches

The Design Review Committee (DRC) meets the 1st and 3rd Thursdays of each month at 5:00 P.M.