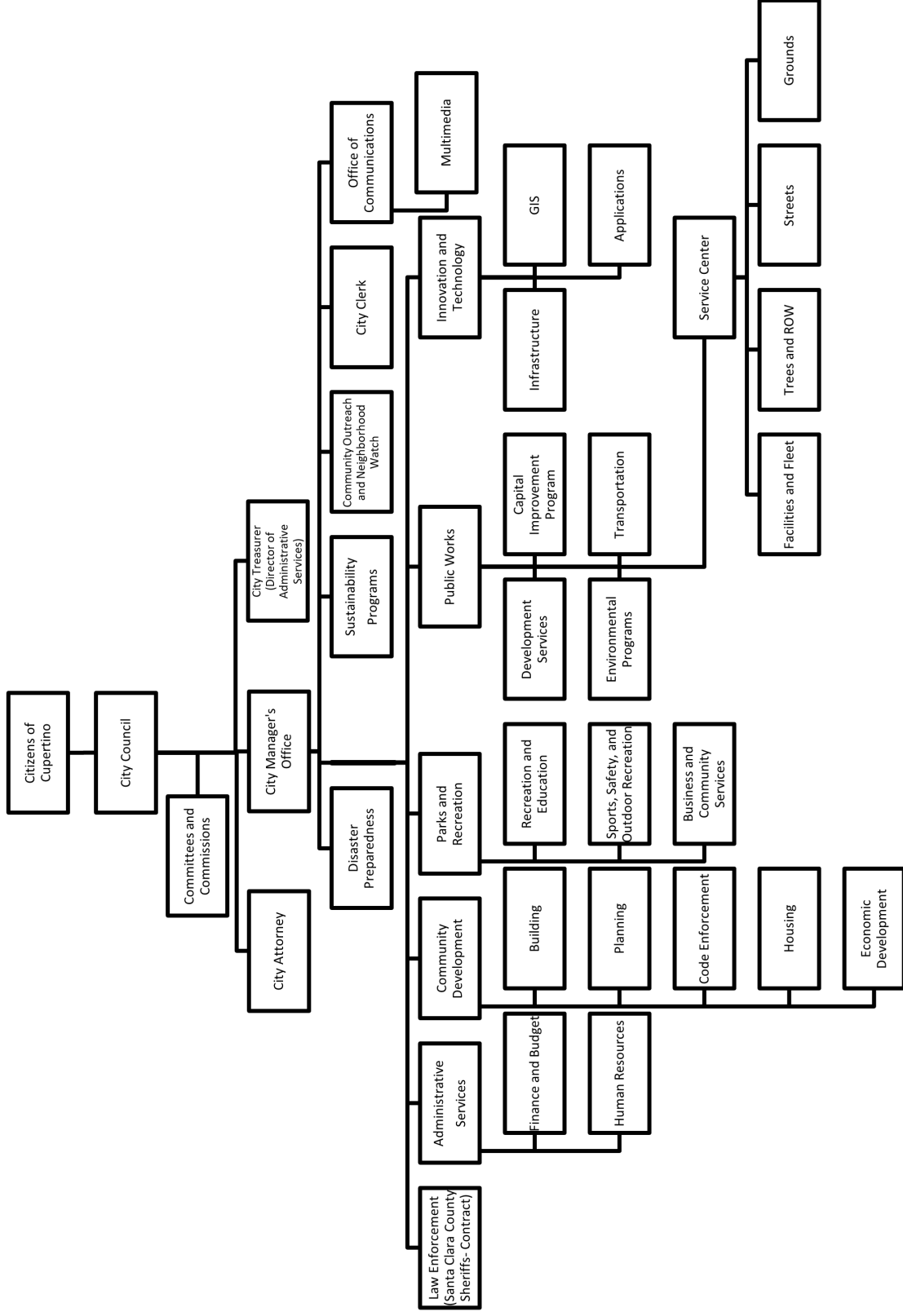


Introduction

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City Organizational Chart



Directory of City Officials

City Council



Darcy Paul
Mayor



Liang Chao
Vice Mayor



Kitty Moore
Council member



Hung Wei
Council member



Jon Willey
Council member

Directory of City Officials

Deborah L. Feng – City Manager
Dianne Thompson – Assistant City Manager
Heather Minner – City Attorney (Contract)
Kristina Alfaro – Director of Administrative Services
Ben Fu – Director of Community Development
Roger Lee – Director of Public Works
Joanne Magrini – Director of Parks and Recreation
Bill Mitchell – Chief Technology Officer

Commissions and Committees

BICYCLE PEDESTRIAN COMMISSION

Gerhard Eschelbeck
Erik Lindskog
Jack Carter
Maanya Condamoor
Ilango Ganga

FINE ARTS COMMISSION

Diana Matley
Janaki Chokshi
Satish Tare
Esha Rao
Sudha Kasamsetty

HOUSING COMMISSION

Govind Tatachari
Tess Parish
Sue Bose
Connie Cunningham
Siva Gandikota

LIBRARY COMMISSION

Archana Panda
Liyang Zhao
Sheela Sreekanth
Qin Pan
Rahul Vasanth

PARKS AND RECREATION COMMISSION

Carol Stanek
Xiangchen "Minna" Xu
Gopal Kumarappan
Neesha Tambe
Sashikala Begur

PLANNING COMMISSION

R "Ray" Wang
Vikram Saxena
Sanjiv Kapil
Muni Madhhipatla
Steven Scharf

PUBLIC SAFETY COMMISSION

Eric Shan
Hymanand Nellore
Lakshminarasimha
Ankireddipally
Tiffany Wang
Yvonne Chao

SUSTAINABILITY COMMISSION

Anna Weber
Gary Latshaw
Meera Ramanathan
Ram Mohan
Vignesh Swaminathan

TEEN COMMISSION

Arya Srivastava
Alden Gu
Rushil Jayant
Maple Leung
Zehra Naqvi
Samikshaa Natarajan
Anagaa Nathan
Jay Yeung
Alex Zhang

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Eliza Du
Mukesh Garg
Naidu Bollineni
Rajaram Soundararajam
Prabir Mohanty

AUDIT COMMITTEE

Angela Chen
Mingming (Daisy) Liang
Yan (Sophie) Song
Liang Chao
Kitty Moore

DESIGN REVIEW COMMITTEE

Steven Scharf
Vikram Saxena
Muni Madhhipatla

ENVIRONMENTAL REVIEW COMMITTEE

Kitty Moore
R "Ray" Wang
Dianne Thompson
Ben Fu
Chad Mosley

LEGISLATIVE REVIEW COMMITTEE

Liang Chao
Kitty Moore

GFOA Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Cupertino
California**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

CSMFO Operating Budget Excellence Award



Resolutions

RESOLUTION NO. 21-052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO ADOPTING AN OPERATING BUDGET FOR FISCAL YEAR 2021-22 BY RATIFYING THE ADEQUACY OF ESTIMATED REVENUES AND FUND BALANCES IN EACH FUND TO COVER APPROPRIATED MONIES, APPROPRIATING MONIES THEREFROM FOR SPECIFIED ACTIVITIES AND ACCOUNTS, AND SETTING FORTH CONDITIONS OF ADMINISTERING SAID BUDGET

WHEREAS, the orderly administration of municipal government is dependent on the establishment of a sound fiscal policy of maintaining a proper ratio of expenditures within anticipated revenues and available monies; and

WHEREAS, the extent of any project or program and the degree of its accomplishment, as well as the efficiency of performing assigned duties and responsibilities, is likewise dependent on the monies made available for that purpose; and

WHEREAS, the City Manager has submitted her estimates of anticipated revenues and fund balances, has determined that estimated revenues and fund balances are adequate to cover appropriations, and has recommended the allocation of monies for specified program activities;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby adopt the following sections as a part of its fiscal policy:

Section 1: The estimates of available fund balances and anticipated resources to be received in each of the several funds during Fiscal Year 2021-22, as submitted by the City Manager in her proposed budget and amended during the budget study sessions, are sufficient to cover appropriations.

Section 2. There is appropriated from each of the several funds the sum of money set forth as expenditures for the funds named in the Fiscal Year 2021-22 Proposed Budget Financial Overview by Fund (Exhibit A), as amended during the budget sessions, and stated for the purposes as expressed and estimated for each department.

Section 3. The City Manager is hereby authorized to administer and transfer appropriations between Budget Accounts within the Operating Budget when in her opinion such transfers become necessary for administrative purposes.



Section 4. The Director of Administrative Services shall prepare and submit to City Council quarterly a revised estimate of Operating Revenues.

Section 5. The Director of Administrative Services is hereby authorized to continue appropriations for operating expenditures that are encumbered or scheduled to be encumbered at year end.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 15th day of June, 2021, by the following vote:

Vote Members of the City Council

AYES: Paul, Chao, Moore, Wei, Willey
NOES: None
ABSENT: None
ABSTAIN: None

SIGNED:  _____ Darcy Paul, Mayor City of Cupertino	<u>7/3/2021</u> _____ Date
ATTEST:  _____ Kirsten Squarcia, City Clerk	<u>7/15/21</u> _____ Date

FISCAL YEAR 2021-22 ADOPTED BUDGET
FINANCIAL OVERVIEW BY FUND

Revenue Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	2021-22 Adopted Budget Total
Sales Tax	\$ 27,855,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,855,559
Property Tax	\$ 27,840,341	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,840,341
Transient Occupancy	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Utility Tax	\$ 3,245,447	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,245,447
Franchise Fees	\$ 3,380,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,380,986
Other Taxes	\$ 1,248,720	\$ 3,691,092	\$ -	\$ -	\$ -	\$ -	\$ 4,939,812
Licenses & Permits	\$ 3,140,195	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,140,195
Use of Money & Property	\$ 1,249,220	\$ 4,208	\$ -	\$ -	\$ 693,000	\$ -	\$ 1,946,428
Intergovernmental	\$ 5,093,946	\$ 3,468,030	\$ -	\$ -	\$ 14,000	\$ -	\$ 8,575,976
Charges for Services	\$ 12,047,922	\$ 1,547,078	\$ -	\$ -	\$ 5,217,578	\$ 4,678,201	\$ 23,490,779
Fines & Forfeitures	\$ 225,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 235,000
Miscellaneous	\$ 1,000,555	\$ 87,057	\$ -	\$ -	\$ 10,000	\$ -	\$ 1,097,612
Transfers In/Other Financing Uses	\$ 320,000	\$ 6,457,824	\$ 2,621,000	\$ -	\$ 886,801	\$ 2,009,198	\$ 12,294,823
TOTAL REVENUE	\$ 89,647,891	\$ 15,265,289	\$ 2,621,000	\$ -	\$ 6,821,379	\$ 6,687,399	\$ 121,042,958

Appropriation Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	2021-22 Adopted Budget Total
Employee Compensation	\$ 21,806,721	\$ 1,772,223	\$ -	\$ -	\$ 1,871,811	\$ 1,736,052	\$ 27,186,807
Employee Benefits	\$ 10,154,044	\$ 905,260	\$ -	\$ -	\$ 647,092	\$ 2,015,467	\$ 13,721,863
Materials	\$ 6,639,523	\$ 959,847	\$ -	\$ -	\$ 417,242	\$ 1,093,356	\$ 9,109,968
Contract Services	\$ 23,773,121	\$ 1,451,016	\$ -	\$ 175,000	\$ 4,808,179	\$ 1,481,641	\$ 31,688,957
Cost Allocation	\$ 11,948,062	\$ 1,325,945	\$ -	\$ -	\$ 1,054,107	\$ 60,817	\$ 14,368,931
Capital Outlays	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Special Projects	\$ 3,221,800	\$ 3,900,000	\$ -	\$ -	\$ 229,000	\$ 1,418,300	\$ 8,769,100
Contingencies	\$ 426,779	\$ 36,733	\$ -	\$ -	\$ 134,527	\$ 72,910	\$ 670,949
Transfers Out	\$ 11,251,984	\$ 381,000	\$ -	\$ -	\$ -	\$ -	\$ 11,632,984
Debt Service/Other Uses	\$ 545,000	\$ -	\$ 2,676,000	\$ -	\$ 275,159	\$ 969,469	\$ 4,465,628
TOTAL EXPENDITURES	\$ 89,767,034	\$ 11,732,024	\$ 2,676,000	\$ 175,000	\$ 9,417,117	\$ 8,848,012	\$ 122,615,187
Net Increase (Decrease) in Fund Balance/Retained Earnings	\$ (119,143)	\$ 3,533,265	\$ (55,000)	\$ (175,000)	\$ (2,595,738)	\$ (2,160,613)	\$ (1,572,229)

RESOLUTION NO. 21-053

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO
ADOPTING A CAPITAL IMPROVEMENT BUDGET FOR
FISCAL YEAR 2021-22 BY RATIFYING THE ADEQUACY OF ESTIMATED
REVENUES AND FUND BALANCES IN EACH FUND TO COVER
APPROPRIATED MONIES, APPROPRIATING MONIES THEREFROM FOR
SPECIFIED ACTIVITIES AND ACCOUNTS, AND SETTING FORTH
CONDITIONS OF ADMINISTERING SAID BUDGET**

WHEREAS, the orderly administration of municipal government is dependent on the establishment of a sound fiscal policy of maintaining a proper ratio of expenditures within anticipated revenues and available monies; and

WHEREAS, the extent of any project or program and the degree of its accomplishment, as well as the efficiency of performing assigned duties and responsibilities, is likewise dependent on the monies made available for that purpose; and

WHEREAS, the City has independently studied the Proposed CIP and has determined that the CIP is exempt from environmental review pursuant to the exemption in Title 14-California Code of Regulations, §15061(b) (3), and §15378, in that it can be seen with certainty that there is no possibility that this CIP budget action will have a significant effect on the environment due to the approval of the budget, and does not involve approval of any specific project that may have a significant effect on the environment. Each project of the Proposed CIP projects will be evaluated for the application of CEQA to it and, as applicable, each project will conduct the appropriate level of environmental analysis.

WHEREAS, the City Council, using its independent judgment, before taking action on this Resolution, determines that the CIP is exempt from CEQA as stated above;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby adopt the following sections as a part of its fiscal policy:

Section 1: The estimates of available fund balances and anticipated resources to be received in each of the several funds during Fiscal Year 2021-22, as submitted by the City Manager in the proposed budget and amended during the budget study sessions, are sufficient to cover appropriations.

Section 2. The Director of Administrative Services shall prepare and submit to City Council quarterly a revised estimate of Capital Improvement projects.



Section 3. The Director of Administrative Services is hereby authorized to carry over, from the prior fiscal year, unexpended appropriations for Capital Improvement projects.

Section 4. The Director of Administrative Services is hereby authorized to continue appropriations for operating expenditures that are encumbered or scheduled to be encumbered at year end.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 15th day of June, 2021, by the following vote:

Vote Members of the City Council

AYES: Paul, Chao, Moore, Wei, Willey
NOES: None
ABSENT: None
ABSTAIN: None

SIGNED:  _____ Darcy Paul, Mayor City of Cupertino	<u>7/13/2021</u> _____ Date
ATTEST:  _____ Kirsten Squarcia, City Clerk	<u>7/15/21</u> _____ Date

FISCAL YEAR 2021-22 ADOPTED BUDGET
FINANCIAL OVERVIEW BY FUND

Revenue Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	2021-22 Adopted Budget Total
Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transient Occupancy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Use of Money & Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental	\$ -	\$ -	\$ -	\$ 385,952	\$ -	\$ -	\$ 385,952
Charges for Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fines & Forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In/Other Financing Uses	\$ -	\$ 3,865,000	\$ -	\$ 7,557,048	\$ -	\$ -	\$ 11,422,048
TOTAL REVENUE	\$ -	\$ 3,865,000	\$ -	\$ 7,943,000	\$ -	\$ -	\$ 11,808,000

Appropriation Categories	General Fund	Special Revenue Fund	Debt Service Fund	Capital Project Funds	Enterprise Funds	Internal Service Funds	2021-22 Adopted Budget Total
Employee Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services	\$ -	\$ -	\$ -	\$ 615,000	\$ -	\$ -	\$ 615,000
Cost Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlays	\$ -	\$ 6,865,000	\$ -	\$ 7,328,000	\$ -	\$ -	\$ 14,193,000
Special Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ 11,422,048	\$ -	\$ -	\$ 11,422,048
Debt Service/Other Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ 6,865,000	\$ -	\$ 19,365,048	\$ -	\$ -	\$ 26,230,048
Net Increase (Decrease) in Fund Balance/Retained Earnings	\$ -	\$ (3,000,000)	\$ -	\$ (11,422,048)	\$ -	\$ -	\$ (14,422,048)

RESOLUTION NO. 21-054

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CUPERTINO
ESTABLISHING AND ADOPTING THE APPROPRIATION
LIMIT IN THE AMOUNT OF \$114,666,491 FOR FISCAL YEAR 2021-22**

WHEREAS, the State of California has adopted legislation requiring local jurisdictions to calculate their appropriation limits in complying with Article XIII B of the State Constitution; and

WHEREAS, pursuant to Proposition 111, passed by the voters of California on June 5, 1990, said limits are determined by an adjustment formula based upon change in population, (either city or county), combined with either the change in inflation (California per capita income) or the change in the local assessment roll due to local nonresidential construction; and

WHEREAS, the local governing body is required to set an appropriation limit each year by adoption of a resolution; and

WHEREAS, the city/county population percentage change over the prior year is -.99% /-.56% respectively, and the California per capita personal income change is 5.73%; and

WHEREAS, In computing the 2021-22 limit based upon the adjustment factors provided pursuant to Proposition 111, the City Council has elected to use the county population percentage change along with the California per capita income change, but the Council expressly reserves the right to use the non-residential assessed valuation percentage change when the figure is available.

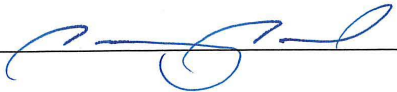

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cupertino hereby approves a 2021-22 fiscal appropriation limit of \$114,666,491, based on Proposition 111 guidelines allowing for use of the county population percentage change along with the California Per Capita Personal Income change to adjust base year appropriations.

BE IT FURTHER RESOLVED that the City Council of the City of Cupertino hereby reserves the right to use the non-residential assessed valuation percentage change when the figure is available.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Cupertino this 15th day of June, 2021, by the following vote:

Vote Members of the City Council

AYES: Paul, Chao, Moore, Wei, Willey
NOES: None
ABSENT: None
ABSTAIN: None

SIGNED:  Darcy Paul, Mayor City of Cupertino	<u>7/13/2021</u> Date
ATTEST:  Kirsten Squarcia, City Clerk	<u>July 15, 2021</u> Date

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