



CUPERTINO

RSCP OPERATIONAL PLAN APPLICATION

Community Development Department
10300 Torre Avenue, Cupertino, CA 95014
(408) 777-3251 housing@cupertino.org <http://www.cupertino.org/rscp>

SITE INFORMATION

APPLICANT NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

PHONE _____ EMAIL _____

PROPERTY OWNER NAME _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

PHONE _____ EMAIL _____

ACKNOWLEDGEMENT & SIGNATURES

Please initial to acknowledge the following statements:

_____ *I have read and understand the Cupertino Rotating Safe Car Park (RSCP) Operational Guidelines.*

_____ *I confirm that the number of guests on site at any given time shall not exceed 25 individuals.*

_____ *I confirm that the hours of operation shall not exceed 6:00 P.M. to 7:00 A.M.*

_____ *I confirm that adequate supervision will be provided.*

_____ *I confirm that fire safety regulations will be met.*

_____ *I confirm that the operational period shall not exceed a total of 2 months in a 12-month period.*

_____ *I understand that approval may be withdrawn if the host site does not operate in accordance with the Cupertino Municipal Code or the approved Operational Plan.*

X

Applicant's Signature	Print Applicant's Name	Date
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I declare under penalty of perjury that I am the owner of said property or have Power of Attorney (attach copy) from said property owner and that I consent to the above-described application and I authorize City staff to visit the site in order to take photographs, slides and/or videotape that may be shown at a city meeting.

X

Property Owner's Signature	Print Property Owner's Name	Date
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SUBMITTAL REQUIREMENTS

- Please attach the following information:**
- Site Information/RSCP Guest Welcome Letter:
 - Site address
 - Site & RSCP Team emergency contact information
 - Hours of operation
 - List of services to be provided at the site
 - State how the host will provide adequate supervision
 - State how the host will comply with fire safety regulations
 - Aerial Drawing/Screenshot (Site Plan) for the property showing
 - Property outline
 - Existing building(s) - Indicate which building(s) will be used by RSCP guests
 - Parking - Show parking area to be used by RSCP guests; Provide parking stall count
 - Sample Guest Acknowledgement Form to be distributed to guests

DATE RECEIVED: _____	ACCEPTED BY: _____
COUNTY SHERIFF APPROVAL: _____	DATE OF APPROVAL: _____
CITY MANAGER/DESIGNEE APPROVAL: _____	DATE OF APPROVAL: _____