



**DEPARTMENT OF PARKS AND RECREATION**

CITY HALL

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**STAFF REPORT**

**Agenda Item No. 8B**

**MEETING DATE: October 6, 2011**

**SUBJECT**

Consider a process and schedule for developing a McClellan Ranch Park Master Plan.

**BACKGROUND**

The Cupertino City Council approved \$50,000 for a McClellan Ranch Park Master Plan in its 2011-2012 annual budget. Staff and Council felt that a Master Plan would be helpful in determining the priority projects for McClellan Ranch Park and in seeking grants for the projects. The Cupertino Parks and Recreation expressed interest in being actively involved in developing a Master Plan. This report focuses on a proposed process and schedule for the Commission's consideration.

**ANALYSIS**

There are two documents regarding McClellan Ranch Park that will help inform the Commission of the Master Plan development process. First, there is the McClellan Ranch Park Master Plan of 1993. This plan was prepared by a citizen committee, staff and consultants. The plan was adopted by the City Council on June 21, 1993 and contains useful information and recommendations. Second, is the Stevens Creek Corridor Park Master Plan and Initial Study/Mitigated Negative Declaration approved by Council in 2006. This report also has good information and recommendations regarding McClellan Ranch Park. The Simms property is considered to be part of McClellan Ranch Park and will be included in the Master Plan.

Using these foundation documents, staff suggests the following process and schedule:

November 3, 2011 – Devote the Parks and Recreation Commission meeting to a facilitated study session. The study session would include a staff report on the highlights of the 1993 and 2006 documents. These highlights would discuss what has been accomplished and what remains to be complete. The facilitated discussion would be with small groups around tables. Participants would be asked to give feedback on which projects should be continued and which should be dropped. Also, participants would be asked what other projects should be considered in the Master Plan. The consultants would be present to listen to the feedback.

November 2011 – January 2012 – Using the information from the study session, staff and consultants would research the scope and cost of the suggested projects.

February 2, 2012 – Devote the February Parks and Recreation Commission meeting to a second facilitated study session with a focus on the project priorities. Staff and consultants would present the scope and estimated cost of each project. Working in small groups, the participants would discuss and present their highest priorities.

March 1, 2012 – Staff would present a proposed McClellan Ranch Master Plan to the Parks and Recreation Commission for discussion and action.

March 20, 2012 – If the Parks and Recreation Commission recommend a McClellan Ranch Master Plan, staff would present the proposed Master Plan to the City Council for discussion and action. If Council approves a McClellan Ranch Master Plan, the Plan would be used in the development of the 2012-2013, Five-year Capital Improvement Plan. The Five-year CIP would return to the Parks and Recreation Commission in May and Council would take action in June 2012.

The study sessions would be open to the public and invitations would go to those who have expressed interest in these issues such as the Friends of Stevens Creek Trail, Audubon Society, Cupertino Historical Society, residents living near McClellan Ranch Park, and those on the email list who want to be notified of actions or possible actions related to Stevens Creek restoration and trail.

## **FISCAL IMPACT**

The City Council has authorized \$50,000 to develop the McClellan Ranch Park Master Plan.

## **SUSTAINABILITY**

The development of a McClellan Ranch Park Master Plan will provide staff and the City Council with project priorities and information that will improve this nature preserve and provide environmental education to the community.

## **RECOMMENDATION**

Staff recommends that the Cupertino Parks and Recreation Commission adopt the aforementioned process and schedule for the development of a McClellan Ranch Park Master Plan.

## **SUBMITTED BY:**

/s/ Mark Linder  
Mark Linder  
Director, Parks and Recreation